



The City of Ontario

# Application for Alarm System Permit

Please fill out all required information to prevent any delay in accepting your Application

**ONE TIME PERMIT APPLICATION FEE**

Commercial: \$25.00      Residential: \$25.00

## Applicant/Location Information

Location Type \*

Applicant's Last Name \*

First Name \*

Middle Name

Prefix

Name on Location\* (Example: Dominguez Residence or Name of Business)

Address \*

(Address Format: [Street Number] [Street Name])

Apt/Suite

City/State \*

Zip Code \*

Telephone # \*

Email Address \*

Senior

Disabled

Veteran

Low Income

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## Billing Information

Same as Permit Information

Last Name \*

First Name \*

Middle Name

Prefix

Address \*

(Address Format: [Street Number] [Street Name])

Apt/Suite

City/State \*

Zip Code \*

## Alarm Information

Type of Alarm \*

Burglary

Panic

Robbery

Alarm Company \* *(If company is not listed, you will be contacted for the name)*

Telephone # \*

Date of Alarm System Installed \*

Emergency Contact Person #1 \*

Telephone #1 \*

Email Address

Telephone #2

Relationship

Emergency Contact Person #2

Telephone #1

Email Address

Telephone #2

Relationship

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## Safety Information

The completion of this section is strictly voluntary in an effort to better serve you, the residents of Ontario. If you choose not to complete this section; it will not affect the validity of your alarm permit. Any information provided will be kept in a confidential dispatch data base to assist the Ontario Police and Fire Personnel with safety concerns when responding to your address.

Are there any weapons at the location?

If yes, where:

Make and model:

Make and model:

Make and model:

Are there any animals at the location?

If yes, where:

Do they bite:

Are there any sensitive items at the location? (i.e., stored gasoline, ammunition, other explosive materials?)

If yes, where:

Description of item #1:

Description of item #2:

Description of Item #3:

Is there anyone that has a spare key to the location?

If yes, who?

Contact #1:

Telephone #1:

Contact #2:

Telephone #2:

Note: Permit is not approved until payment is received and reviewed by the alarm administrator.

**PLEASE MAIL OR DELIVER THE COMPLETED FORM AND PERMIT FEE TO:**

ONTARIO POLICE DEPARTMENT  
2500 S. ARCHIBALD AVENUE  
ONTARIO CA 91761  
ATTENTION: ALARM COORDINATOR  
909-395-2929

## **Important Information for Alarm Users**

### **City of Ontario, CA - Ordinance No. 3151**

City of Ontario has adopted an alarm systems Ordinance concerning the regulation of alarm systems and police response to false alarms within the City. A 3rd party (Phoenix Group LLC) will be administering the notifications, billing (including on-line payment), collections, registration applications and processing for residential and commercial alarm systems, as well as the collection of fines and fees related to false alarms.

#### **Definitions:**

**"Alarm system"** means a device or series of devices, which emit or transmit an audible or remote visual or electronic alarm signal, which is intended to summon Police response. The term includes hardwired systems, surveillance cameras and systems interconnected with a radio frequency method such as cellular or private radio signals, and included Local Alarm Systems, but does not include an alarm installed in a motor vehicle or a system which will not emit a signal either audible or visible from the outside of the building, residence or beyond, but is designed solely to alert the occupants of a building or residence.

**"False Alarm"** means an Alarm Dispatch Request to the Police Department, which results in the responding officer finding no evidence of a criminal offense or attempted criminal offense after completing an investigation of the Alarm Site.

## Permit Registration

- An Alarm user must obtain an alarm permit from the City for each property that utilizes an alarm system.
- The one-time registration fee of residential and commercial location is \$25.00.
- Senior, Veteran, Low-Income, Disabled are eligible for a reduced one-time registration fee. The one-time registration fee is \$12.00.

## False Alarm Fines

An Alarm user shall be subject to fines, depending on the number of false alarms within the preceding 12 months, based upon the below schedule.

### **Robbery – Registered/Non-registered location Fine Schedule**

- 1st false alarm \$100.00
- 2nd false alarm or more \$200.00 each

### **Panic – Registered/Non-registered location Fine Schedule**

- 1st false alarm or more \$100.00 each

### **Burglary – Registered location Fine Schedule**

- 1st false alarm \$50.00
- 2nd false alarm \$75.00
- 3rd false alarm \$297.00
- 4th false alarm \$305.00
- 5th false alarm \$313.00
- 6th false alarm or more \$322.00 each

### **Burglary – Non-registered location Fine Schedule**

- 1st false alarm \$150.00
- 2nd false alarm \$175.00
- 3rd false alarm \$297.00
- 4th false alarm \$305.00
- 5th false alarm \$313.00
- 6th false alarm or more \$322.00 each

**All fines are due within 30 days from the invoice date.**

## Late Fee for False Alarms:

Late Charge Fee on Delinquent Accounts Receivable – 10.00% of Amount Due.

Late Charge Penalty (in addition to Late Charge Fee) – 0.5% Per Month on all obligations older than 30 days.

**Note: Permit is not approved until payment is received and reviewed by the alarm administrator.**

**I have read the above information**

**Please refer to the Ontario Municipal Code Section 4-9.010 – 4.9.190 for more information  
[https://codelibrary.amlegal.com/codes/ontarioca/latest/ontario\\_ca/0-0-0-39360#JD\\_Title4Ch.9](https://codelibrary.amlegal.com/codes/ontarioca/latest/ontario_ca/0-0-0-39360#JD_Title4Ch.9)**