



Housing Element Land Inventory Amendment Application Form

303 East B Street, Ontario, California 91764 Phone: 909.395.2036 / Fax: 909.395.2420

GENERAL INFORMATION

Property Owner: _____

Address: _____

Phone: _____ Email: _____

Applicant: _____

Address: _____

Phone: _____ Email: _____

Applicant's Representative: _____

Address: _____

Phone: _____ Email: _____

<i>For Staff Use Only</i>	
File No.:	_____
Submitted:	_____
Rec'd By:	_____
Fee: \$	_____
<input type="checkbox"/> Cash	<input type="checkbox"/> Check (# _____)
<input type="checkbox"/> Credit Card	
Receipt No.:	_____
Action:	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
By:	_____
Date:	_____

PROPERTY LISTED ON LAND INVENTORY REQUESTED TO BE AMENDMEND

Address: _____

Assessor Parcel No(s): _____

Land Inventory Map ID No(s): _____

HOUSING ELEMENT LAND INVENTORY AMENDNENT REQUEST

Existing Zoning: _____

Existing Zone Density Range: _____

Land Inventory Total Unit Count: _____

Land Inventory Acreage: _____

Land Inventory Density (du/ac): _____

Proposed Total Unit Count: _____ Unit Shortfall: _____

Acreage: _____

Proposed Density (du/ac): _____

Does the proposed density fall within the density range of the existing zoning? Yes No

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Is a Zone Change/General Plan Amendment needed for the subject or proposed replacement site(s)? Yes No

If you answered "yes" to the question above, describe the necessary Zone Change/General Plan Amendment below. (Note: The Housing Element Land Inventory Amendment may not be granted until the Zone Change/General Plan Amendment is approved.)

In reviewing a HOUSING ELEMENT LAND INVENTORY AMENDMENT REQUEST, the Zoning Administrator will consider the following factors, as applicable to the proposed request:

- The proposed amendment to the Housing Element Land Inventory is consistent with the goals, policies, plans, and exhibits of the Vision, Policy Plan (General Plan) including the Housing Element, and City Council Priorities components of The Ontario Plan.
- The remaining sites identified in the Housing Element are adequate to meet the requirements of the State of California Government Code Section 65583.2 and to accommodate the City's share of the regional housing need (RHNA) pursuant to Section 65584.
- The proposed amendment to the Housing Element Land Inventory is compatible with adjoining sites, any physical constraint identified on the subject site, and the characteristics of the area in which the site is located.
- There are exceptional or extraordinary circumstances or conditions applicable to the property involved that do not apply generally to other properties in the vicinity and in the same zoning district.
- The strict enforcement of the Housing Element Land Inventory obligations would result in practical difficulty or unnecessary physical hardship inconsistent with the objectives of the development regulations contained in the City of Ontario Development Code.
- The strict enforcement of the Housing Element Land Inventory obligations would deprive the applicant of privileges enjoyed by the owners of other properties in the same zoning district.
- The granting of the Housing Element Land Inventory amendment will not be detrimental to the public health, safety or welfare, or be materially injurious to properties or improvements in the vicinity.

For the proposed HOUSING ELEMENT LAND INVENTORY AMENDMENT REQUEST, describe the proposed request in detail, including discussion of each of the above-described factors, as applicable *(attach additional sheets as necessary)* (Note: Proposed replacement sites need to provide units within the same affordability category as the subject site in the Housing Element Land Inventory. Proposed replacement sites need to be identified by APN, zone, units, acreage, and density.):

APPLICANT ACKNOWLEDGMENT

I, the undersigned, do hereby certify and state that I am the applicant in the foregoing application, that I have read the foregoing application and that I know the content thereof, and do further state that the same is true and correct to the best of my knowledge and belief.

Furthermore, I hereby agree to defend, indemnify, and hold harmless the City of Ontario or its agents, officers, and employees, from any claim, action or proceeding against the City of Ontario or its agents, officers or employees, to attack, set aside, void, or annul any approval by the City of Ontario, whether by its City Council, Planning Commission, or other authorized board or officer, as it pertains to this application. The City of Ontario shall promptly notify the applicant of any such claim, action or proceeding, and the City of Ontario shall cooperate fully in the defense.

Date: _____ Signature: _____

Name (print or type): _____

PROPERTY OWNER ACKNOWLEDGMENT

I, the undersigned, do hereby certify and state that I am the owner of the property in the foregoing application, that I have read the foregoing application, and that I know the content thereof, and do further state that the same is true and correct to the best of my knowledge and belief.

Date: _____ Signature: _____

Name (print or type): _____



Housing Element Land Inventory Amendment Application Form – Minimum Filing Requirements

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MINIMUM FILING REQUIREMENTS

The following submittal documents are required to be submitted through our Citizen Portal Access website at <https://automation.ontarioca.gov/onlinePermits>.

- (1) Completed *Housing Element Land Inventory Amendment Application Form*.
- (2) Filing fee for Zoning Administrator Public Hearing (see Planning Department Fee Schedule found here: <https://www.ontarioca.gov/Planning/Applications>). This fee will be invoiced upon confirmation by staff that all minimum filing requirements were provided.