

# CITY OF ONTARIO **ZONING ADMINISTRATOR**AGENDA

**October 1, 2018** 

Ontario City Council Chambers, 2 PM 303 East "B" Street, Ontario

All documents for public review are on file with the Planning Department located at City Hall, 303 East "B" Street, Ontario, CA 91764

### **PUBLIC HEARINGS**

- A. ENVIRONMENTAL ASSESSMENT AND CONDITIONAL USE PERMIT REVIEW FOR FILE NO. PCUP18-017: A Conditional Use Permit (PCUP18-017) to establish a drug manufacturing facility (Skingenix, Inc.) within an existing 39,090-square foot industrial use building on a 2.06-acre parcel of land, located at 1785 South Proforma Avenue, within the Industrial Park land use district of the Corsair Specific Plan. The project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Section 15301 (Class 1, Existing Facilities) of the CEQA Guidelines. The proposed project is located within the Airport Influence Area of Ontario International Airport, and was evaluated and found to be consistent with the policies and criteria of the ONT Airport Land Use Compatibility Plan (ALUCP); (APN: 0211-242-46) submitted by Skingenix, Inc.
- B. ENVIRONMENTAL ASSESSMENT AND CONDITIONAL USE PERMIT REVIEW FOR FILE NO. PCUP18-023: A Conditional Use Permit (PCUP18-023) request to establish a vitamin tablet manufacturing facility, located at 1909 South Campus Avenue, within the IL (Light Industrial) zoning district. The project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Section §15301 (Class 1-Existing Facilities) of the CEQA guidelines. The project is located within the Airport Influence Area of Ontario International Airport (ONT), and was evaluated and found to be consistent with the policies and criteria of the ONT Airport Land Use Compatibility Plan (ALUCP); (APN: 1050-441-63); submitted by AMF Pharma / Mr. Zi Meng and Mr. Frank Meng.

If you wish to appeal a decision of the Zoning Administrator, you must do so within ten (10) days of the Zoning Administrator action. Please contact the Planning Department for information regarding the appeal process.

If you challenge any action of the Zoning Administrator in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or written correspondence delivered to the Zoning Administrator at, or prior to, the public hearing.

I, Maureen Duran, Office Specialist of the City of Ontario, or my designee, hereby certify that a true, accurate copy of the foregoing agenda was posted on or before **September 27, 2018**, at least 72 hours prior to the meeting per Government Code Section 54954.2 at 303 East "B" Street, Ontario.

Maureen Duran

DECISION NO.: [insert #]

FILE NO.: PCUP18-017

**DESCRIPTION:** A Conditional Use Permit (PCUP18-017) to establish a drug manufacturing facility (Skingenix, Inc.) within an existing 39,090-square foot industrial use building on a 2.06-acre parcel of land, located at 1785 South Proforma Avenue, within the Industrial Park land use district of the Corsair Specific Plan; **submitted by Skingenix, Inc.** 

### PART I: BACKGROUND & ANALYSIS

SKINGENIX, INC., (herein after referred to as "Applicant") has filed an application requesting Conditional Use Permit approval for File No. PCUP18-017, as described in the subject of this Decision (herein after referred to as "Application" or "Project").

(1) Project Setting: The project site is comprised of 2.06 acres of land generally located at the northeast corner of Francis Street and Proforma Avenue, at 1785 South Proforma Avenue, and is depicted in *Exhibit A: Aerial Photograph*, attached. Existing land uses, General Plan and zoning designations, and specific plan land uses on and surrounding the project site are as follows:

	Existing Land Use	General Plan Designation	Zoning Designation	Specific Plan Land Use
Site	Warehousing	Industrial	Corsair Specific Plan	Industrial Park
North	Warehousing	Industrial	Corsair Specific Plan	Industrial Park
South	Warehousing	Industrial	IG (General Industrial)	n/a
East	Warehousing	Industrial	Corsair Specific Plan	Industrial Park
West	Warehousing	Industrial	Corsair Specific Plan	Industrial Park

### (2) Project Analysis:

(a) <u>Background</u> — The project site was developed with a 39,090-square foot building in 1998. The building was previously occupied by MEBO Life Science, Inc., which operated a warehouse for the distribution of herbal supplements (see *Exhibit B: Site Plan*).

Prepared: JA 09/17/18 Revie	ewed: RZ 09/24/18	Decision: [enter initial/date]
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(b) Project Site/Proposed Use — The applicant is requesting approval of a Conditional Use Permit to establish a drug manufacturing facility at the proposed site. The applicant is proposing to manufacture and warehouse an investigational drug product "Moist Exposed Burn Ointment (MW-III Ointment)". The drug is a botanical drug product developed for treating burns and other cutaneous wounds, which will be made from natural ingredients such as Sesame Oil, Coptidis Rhizoma, Scutellariae Radix, Phellodendri Chinesis Cortex and Pheretima, and formulated as an ointment with Beeswax. The application also proposes tenant improvements to accommodate the proposed use and manufacturing process, which will require separate permits issued by the Building Department.

The proposed use will initially operate 5 days a week, with two shifts per day. Ultimately, additional shifts will be added, allowing the facility to operate 24 hours a day, 7 days a week. The shifts will be broken down as follows:

### Office Personnel

Single Shift — 20 employees from 9:00 AM to 5:00 PM

### Manufacturing Personnel

First Shift — 15 employees from 7:00 AM to 3:00 PM Second Shift — 10 employees from 3:00 PM to 11:00 PM Third Shift — 5 employees from 11:00 PM to 7:00 AM

The proposed floor plan will be divided into a combination of common areas, such as lobby, cafeteria, hallways, etc., and several functional areas, such as laboratories, warehouse, utility yard, and manufacturing units (see *Exhibit C: Floor Plan*), as follows:

- **Manufacturing** The 18,812 square foot production and manufacturing unit operations areas consists of the major processing activities, including grinding, blending, extracting/separating, forming, filling, quality control testing, and packaging. In addition, support activities, including laboratories, washrooms, preparation, staging areas, and storage rooms, will be provided in this area.
- Warehousing and Distribution The 10,065 square foot area is a partially controlled space where materials are stored and released by the quality control/quality assurance units. Finished products are also stored here prior to shipping.
- Administrative Uses/Office The 4,220 square foot office area will be configured into receiving and shipping areas, administrative offices, and restrooms. Employee changing areas are also being incorporated into the floor plan to ensure employee sanitation and reduce outside contamination within the drug manufacturing area.
- (c) Parking As demonstrated in the parking table below, the project is required to provide a total of 54 parking spaces and 65 spaces have been provided on-

site. Therefore, staff does not anticipate any parking issues to arise as a result of the proposed manufacturing use.

Type of Use	Building Area	Parking Ratio	Spaces Required	Spaces Provided
Warehouse and Distribution	10,065 SF	One space per 1,000 SF (0.001/SF) for portion of GFA < 20,000 SF, plus 0.5 space per 1,000 SF (0.0005/SF) for GFA > 20,000 SF; plus one tractor-trailer parking space per 4 dock-high loading doors; plus required parking for "general business offices" and other associated uses, when those uses exceed 10 percent of the building GFA.	·	Trovided
Manufacturing	18,812 SF	1.85 spaces per 1,000 SF (0.00185/SF) of GFA; plus one tractor-trailer parking space per 4 dock-high loading doors; plus required parking for "general business offices" and other associated uses, when those uses exceed 10 percent of the building GFA.	35	
Office (in excess to the 10 percent of the building GFA from Warehouse and Distribution)	1,332 SF	4 spaces per 1,000 SF (0.004/SF) of GFA	5	
Storage	3,994 SF	One space per 1,000 SF (0.001/SF) of GFA	4	
TOTAL	54	65		

- (d) Land Use Compatibility The Conditional Use Permit review is required to ensure that the proposed use will be operated in a manner consistent with all local regulations and to ensure that the use will not be detrimental to the public health, safety, or welfare, or materially injurious to uses, properties or improvements in the vicinity. The existing industrial building will be utilized as a drug manufacturing facility, which is conditionally permitted within the Industrial Park land use district of the Corsair Specific Plan. The project site was previously used for warehousing uses and is generally surrounded by warehousing and manufacturing uses. The proposed use will be similar to and no more intense than the surrounding industrial activities; therefore, no significant negative impacts are anticipated.
- (3) Airport Land Use Compatibility Plan: This project is located within the Airport Influence Area of Ontario International Airport and was evaluated and found to be consistent with the policies and criteria of the Ontario International Airport Land Use Compatibility Plan (ALUCP). Any special conditions of approval associated with uses in close proximity to the airport are attached to this report.
- (4) **Departmental Review:** Each City department has been provided the opportunity to review and comment on the subject application and recommend conditions

of approval to be imposed upon the application. At the time of the Decision preparation, recommended conditions of approval were provided and are attached to this report.

- (5) Public Notification: The subject application was advertised as a public hearing in at least one newspaper of general circulation in the City of Ontario (the Inland Valley Daily Bulletin newspaper). In addition, notices were mailed to all owners of real property located within 300 feet of the exterior boundaries of the property that is the subject of the hearing, as shown on the records of the County Assessor.
- **(6) Correspondence:** As of the preparation of this Decision, Planning Department staff has not received any written or verbal communications from the owners of properties surrounding the project site or from the public in general, regarding the subject application.

### PART II: RECITALS

WHEREAS, the City of Ontario has received a request for Conditional Use Permit approval as described in Part I, above; and

WHEREAS, Ontario Development Code Table 2.01-1 (Review Matrix) establishes that the Zoning Administrator has the responsibility and authority to review and act upon Conditional Use Permits for existing structures; and

WHEREAS, all members of the Development Advisory Board of the City of Ontario were provided the opportunity to review and comment on the requested Conditional Use Permit, and no comments were received opposing the proposed use; and

WHEREAS, the project is consistent with the Housing Element of the Policy Plan (General Plan) component of The Ontario Plan, as the project site is not one of the properties in the Available Land Inventory contained in Table A-3 (Available Land by Planning Area) of the Housing Element Technical Report Appendix; and

WHEREAS, the proposed project is located within the Airport Influence Area of Ontario International Airport (ONT) and was evaluated and found to be consistent with the policies and criteria of the Airport Land Use Compatibility Plan (ALUCP) for ONT; and

WHEREAS, on October 1, 2018, the Zoning Administrator of the City of Ontario conducted a duly noticed public hearing on the application, as follows:

- (1) Jeanie Irene Aguilo, Assistant Planner, presented the staff report on the proposed use, indicating the staff recommendation of approval. Following staff's presentation, the Zoning Administrator opened the public hearing.
- (2) [insert speaker's name], the applicant/representing the applicant, explained the business operation and spoke in favor of the application.

- (3) [insert additional speaker info]
- (4) [insert additional speaker info]
- (5) There being no one else to offer testimony regarding the application, the Zoning Administrator closed the public hearing.

WHEREAS, all legal prerequisites to the adoption of this Decision have occurred.

### PART III: THE DECISION

NOW, THEREFORE, it is hereby found, determined and resolved by the Zoning Administrator of the City of Ontario as follows:

- (1) All facts set forth in this Zoning Administrator Report and Decision are true and correct.
- (2) Based upon the evidence presented to the Zoning Administrator during the above-referenced public hearing, the Zoning Administrator hereby finds as follows:
- (a) The scale and intensity of the proposed land use would be consistent with the scale and intensity of land uses intended for the particular zoning or land use district. The proposed location of the Conditional Use Permit is in accord with the objectives and purposes of the Development Code and zoning district within which the site is located. The proposed drug manufacturing facility will be located at Industrial Park land use district of the Corsair Specific Plan. The proposed use will be established consistent with the City of Ontario Development Code, and its objectives and purposes, and the objectives and purposes, and development standards and guidelines, of the Industrial Park land use district of the Corsair Specific Plan.
- (b) The proposed use at the proposed location, and the manner in which it will be operated and maintained, is consistent with the goals, policies, plans and exhibits of the Vision, Policy Plan (General Plan), and City Council Priorities components of The Ontario Plan. The proposed drug manufacturing facility will be located at Industrial Park land use district of the Corsair Specific Plan, which the Policy Plan Master Land Use Plan designates for industrial land use. The proposed land use is consistent with the goals, policies, plans, and exhibits of the Vision, Policy Plan (General Plan), and City Council Priorities components of The Ontario Plan, which promotes the establishment and intensification of industrial land uses in the area of the project site.
- (c) The proposed use at the proposed location, and the manner in which it will be operated and maintained, is consistent with the objectives and requirements of the Development Code, and any applicable specific plan or planned unit development. The proposed drug manufacturing land use is located with the Industrial Park land use district of the Corsair Specific Plan, and has been reviewed and conditioned to ensure the

establishment, operation and maintenance of the proposed land use consistent with all applicable objectives, purposes, standards, and guidelines of the Corsair Specific Plan and Development Code; and

- (d) The proposed use at the proposed location would be consistent with the provisions of the Airport Land Use Compatibility Plan. The proposed project is located within the Airport Influence Area of Ontario International Airport (ONT), and was evaluated and found to be consistent with the policies and criteria of the ONT Airport Land Use Compatibility Plan (ALUCP); and
- (e) The establishment, maintenance, and operation of the proposed use at the proposed location would not be detrimental or injurious to property and improvements within the vicinity, nor would it be detrimental to the health, safety, or general welfare of persons residing or working in the surrounding neighborhood. The City departmental review of the proposed project has required certain safeguards, and impose certain conditions of approval, which have been established to ensure that: [i] the purposes of the Corsair Specific Plan and Development Code are maintained; [ii] the project will not endanger the public health, safety or general welfare; [iii] the project will not result in any significant environmental impacts; and [iv] the project will be in harmony with the surrounding area in which it is proposed to be located.
- (3) The Zoning Administrator hereby finds and determines that the project identified in this Decision is categorically exempt from the requirements of the California Environmental Quality Act of 1970, as amended, and the Guidelines promulgated thereunder, pursuant to Section 15301 of the State CEQA Guidelines.
- (4) The Zoning Administrator hereby finds and determines that the proposed project is located within the Airport Influence Area of Ontario International Airport (ONT) and was evaluated and found to be consistent with the policies and criteria of the Airport Land Use Compatibility Plan (ALUCP) for ONT.
- (5) Based upon the findings and conclusions set forth in Parts I, II and III above, the Zoning Administrator hereby approves File No. PCUP18-017, subject to the conditions of approval attached hereto and incorporated herein by this reference.

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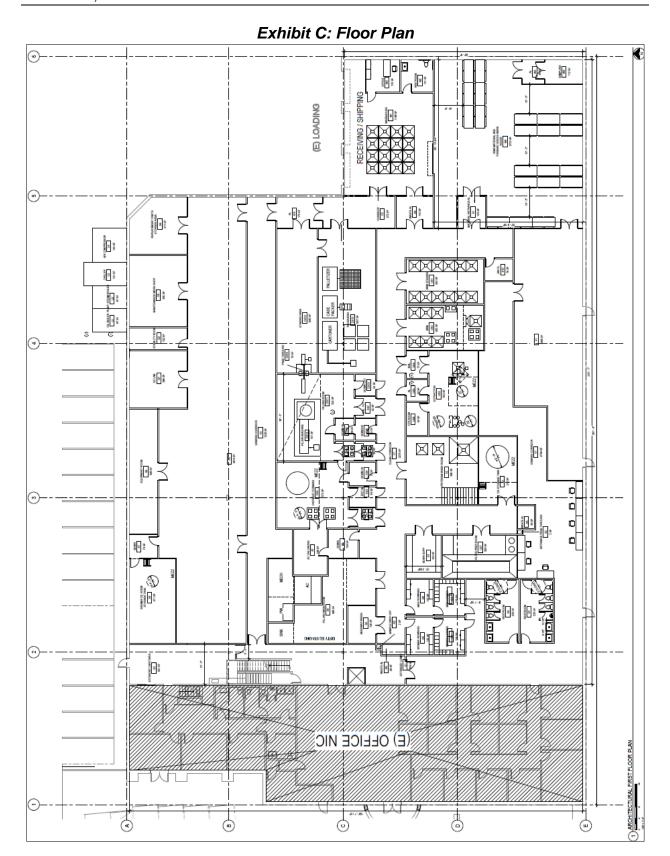
APPROVED AND ADOPTED this [insert day] day of October 2018.

Cathy Wahlstrom Zoning Administrator



1785 SOUTH PROFORMA AVE. ONTARIO, CA 91761 ( 8 R œ. PROFORMA AVE.

Exhibit B: Site Plan



### Exhibit E: Site Photos





West Elevation

Facing West





North Elevation

Facing North



South Elevation





East Elevation

Facing East



City of Ontario Planning Department 303 East B Street Ontario, California 91764 Phone: 909.395.2036 Fax: 909.395.2420

# Planning Department Land Development Division Conditions of Approval

Meeting Date: October 1, 2018

File No: PCUP18-017

Related Files: N/A

**Project Description:** A Conditional Use Permit (PCUP18-017) to establish a drug manufacturing facility (Skingenix, Inc.) within an existing 39,090-square foot industrial use building on a 2.06-acre parcel of land, located at 1785 South Proforma Avenue, within the Industrial Park land use district of the Corsair Specific Plan; **submitted by Skingenix, Inc.** 

Prepared By: Jeanie Irene Aguilo, Assistant Planner

<u>Phone</u>: 909.395.2418 (direct) Email: jaguilo@ontarioca.gov

The Planning Department, Land Development Section, conditions of approval applicable to the above-described Project, are listed below. The Project shall comply with each condition of approval listed below:

- **1.0 Standard Conditions of Approval.** The project shall comply with the *Standard Conditions for New Development*, adopted by City Council Resolution No. 2017-027 on April 18, 2017. A copy of the *Standard Conditions for New Development* may be obtained from the Planning Department or City Clerk/Records Management Department.
- **2.0 Special Conditions of Approval.** In addition to the *Standard Conditions for New Development* identified in condition no. 1.0, above, the project shall comply with the following special conditions of approval:

#### 2.1 Time Limits.

- (a) Conditional Use Permit approval shall become null and void one year following the effective date of application approval, unless a building permit is issued and construction is commenced, and diligently pursued toward completion, or a time extension has been approved by the Planning Director, except that a Variance approved in conjunction with a Development Plan shall have the same time limits as said Development Plan. This condition does not supersede any individual time limits specified herein, or any other departmental conditions of approval applicable to the Project, for the performance of specific conditions or improvements.
  - **2.2** Gen<u>eral Requirements</u>. The Project shall comply with the following general requirements:
- (a) All construction documentation shall be coordinated for consistency, including, but not limited to, architectural, structural, mechanical, electrical, plumbing, landscape and irrigation, grading, utility and street improvement plans. All such plans shall be consistent with the approved entitlement plans on file with the Planning Department.
- **(b)** The project site shall be developed in conformance with the approved plans on file with the City. Any variation from the approved plans must be reviewed and approved by the Planning Department prior to building permit issuance.

(c) The herein-listed conditions of approval from all City departments shall be included in the construction plan set for project, which shall be maintained on site during project construction.

#### **2.3** Landscaping.

- (a) The Project shall provide and continuously maintain landscaping and irrigation systems in compliance with the provisions of Ontario Development Code Division 6.05 (Landscaping).
- **(b)** Comply with the conditions of approval of the Planning Department; Landscape Planning Division.

#### **2.4** Parking, Circulation and Access.

- (a) The Project shall comply with the applicable off-street parking, loading and lighting requirements of City of Ontario Development Code Division 6.03 (Off-Street Parking and Loading).
- **(b)** Areas provided to meet the City's parking requirements, including off-street parking and loading spaces, access drives, and maneuvering areas, shall not be used for the outdoor storage of materials and equipment, nor shall it be used for any other purpose than parking.
- **(c)** The required number of off-street parking spaces and/or loading spaces shall be provided at the time of site and/or building occupancy. All parking and loading spaces shall be maintained in good condition for the duration of the building or use.
- (d) Parking spaces specifically designated and conveniently located for use by the physically disabled shall be provided pursuant to current accessibility regulations contained in State law (CCR Title 24, Part 2, Chapters 2B71, and CVC Section 22507.8).

### 2.5 Outdoor Loading and Storage Areas.

- (a) Areas designated for off-street parking, loading, and vehicular circulation and maneuvering, shall not be used for the outdoor storage of materials or equipment.
- **(b)** Outdoor loading and storage areas, and loading doors, shall be screened from public view pursuant to the requirements of Development Code Paragraph 6.02.025.A.2 (Screening of Outdoor Loading and Storage Areas, and Loading Doors) Et Seq.

#### **2.6** Site Lighting.

- (a) All off-street parking facilities shall be provided with nighttime security lighting pursuant to Ontario Municipal Code Section 4-11.08 (Special Residential Building Provisions) and Section 4-11.09 (Special Commercial/Industrial Building Provisions), designed to confine emitted light to the parking areas. Parking facilities shall be lighted from sunset until sunrise, daily, and shall be operated by a photocell switch.
- **(b)** Unless intended as part of a master lighting program, no operation, activity, or lighting fixture shall create illumination on any adjacent property.

### 2.7 Mechanical and Rooftop Equipment.

(a) All exterior roof-mounted mechanical, heating and air conditioning equipment, and all appurtenances thereto, shall be completely screened from public view by parapet walls or roof screens that are architecturally treated so as to be consistent with the building architecture.

- **(b)** All ground-mounted utility equipment and structures, such as tanks, transformers, HVAC equipment, and backflow prevention devices, shall be located out of view from a public street, or adequately screened through the use of landscaping and/or decorative low garden walls.
- **2.8** Security Standards. The Project shall comply with all applicable requirements of Ontario Municipal Code Title 4 (Public Safety), Chapter 11 (Security Standards for Buildings).
- **2.9** Signs. All Project signage shall comply with the requirements of Ontario Development Code Division 8.1 (Sign Regulations).
- **2.10** <u>Sound Attenuation</u>. The Project shall be constructed and operated in a manner so as not to exceed the maximum interior and exterior noised levels set forth in Ontario Municipal Code Title 5 (Public Welfare, Morals, and Conduct), Chapter 29 (Noise).

#### 2.11 Environmental Review.

- (a) The Project is categorically exempt from environmental review pursuant to **Section 15301 (Class 1, Existing Facilities)** of the CEQA Guidelines, which consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible (less than 10,000 square feet) or no expansion, and is consistent with the following conditions:
- **(b)** If human remains are found during project grading/excavation/construction activities, the area shall not be disturbed until any required investigation is completed by the County Coroner and Native American consultation has been completed (if deemed applicable).
- **(c)** If any archeological or paleontological resources are found during project grading/excavation/construction, the area shall not be disturbed until the significance of the resource is determined. If determined to be significant, the resource shall be recovered by a qualified archeologist or paleontologist consistent with current standards and guidelines, or other appropriate measures implemented.
- **2.12** Indemnification. The applicant shall agree to defend, indemnify and hold harmless, the City of Ontario or its agents, officers, and employees from any claim, action or proceeding against the City of Ontario or its agents, officers or employees to attack, set aside, void or annul any approval of the City of Ontario, whether by its City Council, Planning Commission or other authorized board or officer. The City of Ontario shall promptly notify the applicant of any such claim, action or proceeding, and the City of Ontario shall cooperate fully in the defense.

### 2.13 Additional Fees.

- (a) Within 5 days following final application approval, the Notice of Exemption (NOE) filing fee shall be provided to the Planning Department. The fee shall be paid by check, made payable to the "Clerk of the Board of Supervisors", which shall be forwarded to the San Bernardino County Clerk of the Board of Supervisors, along with all applicable environmental forms/notices, pursuant to the requirements of the California Environmental Quality Act (CEQA). Failure to provide said fee within the time specified may result in a 180-day extension to the statute of limitations for the filing of a CEQA lawsuit.
- **(b)** After the Project's entitlement approval, and prior to issuance of final building permits, the Planning Department's <u>Plan Check</u> and <u>Inspection</u> fees shall be paid at the rate established by resolution of the City Council.

Planning Department; Land Development Division: Conditions of Approval

File No.: PCUP18-017

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### 2.14 Additional Requirements.

- (a) A City Business License application must be approved by the City of Ontario Planning Department and issued by the City prior to opening of business.
- **(b)** All applicable Conditions of Approval from other City departments shall be complied with, and shall be fully addressed by the applicant.
- **(c)** Tenant improvements shall be approved and completed prior to operating the proposed use, and a final inspection from Planning is required.
- **(d)** Any future changes related to the business hours of operation and increased number of employees due to either, the expansion and/or further intensification of the manufacturing use, shall require the applicant to file for a Conditional Use Permit (CUP) Modification application along with all required application fees.



то:	Jeanie Irene Aguilo, Assistant Planner Planning Department			
FROM:	Michelle Starkey, Deputy Fire Marshal Bureau of Fire Prevention			
DATE:	May 22, 2018			
SUBJECT:	PCUP18-017 A Conditional Use Permit request to establish a drug manufacturing facility within a 33,080 square foot industrial use building on 0.89 acres of land within the Industrial zone within the Corsair Specific Plan, located at 1758 South Proforma Avenue.			
	does adequately address the departmental concerns at this time.			
_	o comments			
□ Report below.				
	Depending on type of materials and quantities on-site, a hazardous materials plans submittal may be required.			
Depending on the storage of raw materials and finished good, a high-pile storage plans submittal may be required.				
	Please refer to the link listed below for standards and forms.			

For copies of Ontario Fire Department Standards please access the City of Ontario web site at <a href="https://www.ontarioca.gov">www.ontarioca.gov</a>, click on Fire Department and then on forms.



**TO:** Jeanie Aguilo, Planning Department

FROM: Douglas Sorel, Police Department

**DATE:** May 22, 2018

SUBJECT: PCUP18-017: A CONDITIONAL USE PERMIT TO ALLOW FOR DRUG

MANUFACTURING LOCATED AT 1785 S. PROFORMA AVENUE

The "Standard Conditions of Approval" contained in Resolution No. 2017-027 apply. The applicant shall read and be thoroughly familiar with these conditions.

The Applicant shall comply with all local, state, and federal statutes related to the storage and manufacturing of the proposed pharmaceutical products and related ingredients.

The Applicant is invited to contact Douglas Sorel at (909) 395-2873 with any questions or concerns.

TO: PLANNING DEPARTMENT, Jeanie Aguilo

FROM: BUILDING DEPARTMENT, Kevin Shear

**DATE:** May 14, 2018

SUBJECT: PCUP18-017

 $\boxtimes$  1. The plan **does** adequately address the departmental concerns at this time. No comments.

KS:lm



### CITY OF ONTARIO

### **MEMORANDUM**

TO:	Scc Ca Ch Ke Kh Ca Ah Do Pa Jay Lor Ste Joe Jim	ssan Haghani, Development Director of Murphy, Assistant Development Direct thy Wahlstrom, Principal Planner (Copy of arity Hernandez, Economic Development vin Shear, Building Official of Do, Assistant City Engineer rolyn Bell, Landscape Planning Division med Aly, Municipal Utility Company ug Sorel, Police Department ul Ehrman, Deputy Fire Chief/Fire Marshay Bautista, T. E., Traffic/Transportation Marena Mejia, Senior Planner eve Wilson, Engineering/NPDES e De Sousa, Code Enforcement (Copy of Impy Chang, IT Department	f memo only)  Il anager  memo only)	Procedure D
FROM:		vid Simpson, IT Department (Copy of mer anie Irene Aguilo, Assistant Planne		MAY <b>11</b> 2018
DATE:		ay 09, 2018		
SUBJEC		LE #: PCUP18-017	Finance Acct#:	City of Ontario Planning Department
Note:	Bot On DA	ly DAB action is required th DAB and Planning Commission actions ly Planning Commission action is required B, Planning Commission and City Counci ly Zoning Administrator action is required	d	
within a	33,080 s air Spec	RIPTION: A conditional use permit request equare foot industrial use building on 0.89 ific Plan, located at 1785 South Performa 46	acres of land within the	
The	plan do	es adequately address the departmental	concerns at this time.	
	_	comments		
	_	port attached (1 copy and email 1 copy)		
	∐ Sta	andard Conditions of Approval apply		
The	plan do	es not adequately address the departmer	tal concerns.	
		e conditions contained in the attached rep velopment Advisory Board.	ort must be met prior to	scheduling for

Signature

Item A - 18 of 23

### AIRPORT LAND USE COMPATIBILITY PLANNING CONSISTENCY DETERMINATION REPORT



Project File No.:	PCUP18-017			Reviewed By:	
Address:	1785 South Proforma Ave			Lorena Mejia	
APN:	0211-242-46				
Existing Land Use:	Existing Land Industrial Warehouse Building			Contact Info: 909-395-2276	
036.				Project Planner:	
Proposed Land Use:	Conditional U	se Permit to establish a drug manufactu	ring facility	Jeanie Aguilo	
Site Acreage:	2.06 ac	Proposed Structure Hei	ght: Existing Building	Date: 7/31/18	
ONT-IAC Project	t Review:	N/A		CD No.: 2018-039	
Airport Influence	Area:	ONT		PALU No.: n/a	
Ti	ne project	is impacted by the follow	ving ONT ALUCP Compa	tibility Zones:	
Safe	ty	Noise Impact	Airspace Protection	Overflight Notification	
Zone 1		75+ dB CNEL	High Terrain Zone	Avigation Easement Dedication	
Zone 1A		70 - 75 dB CNEL	FAA Notification Surfaces	Recorded Overflight Notification	
Zone 2		65 - 70 dB CNEL	Airspace Obstruction Surfaces	Real Estate Transaction	
Zone 3		<b>√</b> 60 - 65 dB CNEL	Airspace Avigation	Disclosure	
Zone 4			Easement Area		
Zone 5			Allowable Height: 200 FT +		
	The proj	ect is impacted by the fol	llowing Chino ALUCP Sat	fety Zones:	
Zone 1		Zone 2 Zone 3	Zone 4 Zone	Zone 6	
Allowable Heig	jht:				
		CONSISTENCY	DETERMINATION		
This proposed Project is: Exempt from the ALUCP • Consistent Consistent with Conditions Inconsistent					
		ated within the Airport Influence consistent with the policies and cr			
Aire of Diagram of		Lanen	Majie		

Airport Planner Signature:



### CITY OF ONTARIO

### **MEMORANDUM**

TO:

Scott Murphy, Development Director Cathy Wahlstrom, Planning Director Diane Ayala, Advanced Planning Division Charity Hernandez, Economic Development

Kevin Shear, Building Official Khoi Do, Assistant City Engineer

Carolyn Bell, Landscape Planning Division Ahmed Aly, Municipal Utility Company

Doug Sorel, Police Department

Paul Ehrman, Deputy Fire Chief/Fire Marshal Jay Bautista, T. E., Traffic/Transportation Manager

Lorena Mejia, Aiport Planning Steve Wilson, Engineering/NPDES

Joe De Sousa, Code Enforcement (Copy of memo only)

Jimmy Chang, IT Department

FROM:

Jeanie Irene Aguilo, Assistant Planner

DATE:

July 31, 2018

SUBJECT: FILE #: PCUP18-017

Finance Acct#:

The following project has been resubmitted for review. Please send one (1) copy and email one (1) copy of your DAB report to the Planning Department by Tuesday, August 14, 2018.

PROJECT DESCRIPTION: A Conditional Use Permit to establish a drug manufacturing facility (Skingenix, Inc.) within an existing 39,090-square foot industrial use building on a 2.06-acre parcel of land located at 1785 South Proforma Avenue, within the Industrial Park land use district of the Corsair Specific Plan (APN: 0211-242-46).

匁	The plan does adequately address the departmental concerns at this time.				
•		No comments			
		See previous report for Conditions			
		Report attached (1 copy and email 1 copy)			
		Standard Conditions of Approval apply			
	The plan	does not adequately address the departmental concerns.			
		The conditions contained in the attached report must be met prior to scheduling for Development Advisory Board.			

### CITY OF ONTARIO LANDSCAPE PLANNING DIVISION

303 East "B" Street, Ontario, CA 91764

CONDITIONS OF APPROVAL				
Sign Off				
CarofnBell	8/8/18			
Carolyn Bell, Sr. Landscape Planner	Date			

Reviewer's Name:		Phone:			
Card	olyn Bell, Sr. Landscape Planner	(909) 395-2237			
DΔR	B. File No.:	Case Planner:			
	JP18-017 Rev 1	Jeanie Irene Aguilo			
Projec	ct Name and Location:				
Drug	Manufacturing facility				
1785	5 S Performa Ave				
	cant/Representative:				
	genix/ Raja Mamidi				
1785	1785 S Proforma Ave				
Onta	Ontario CA 91761				
$\boxtimes$	A Preliminary Landscape Plan (dated 7/23/18) meets the Standard Conditions for New Development and has been approved with the consideration that the following conditions below be met upon submittal of the landscape construction documents.				
	A Preliminary Landscape Plan (dated ) has not been appropriately corrections noted below are required prior to Preliminary La				

- 1. Note on site plans for contractor/ maintenance personnel to replace dead or missing landscape with low water using plants. Fill in bare areas especially along the south and west sides. Remove weeds and volunteer palms within the canopy of existing trees or within 3' of curbs or walls.
- 2. Note on site plans for contractor/ maintenance personnel to repair leaking or broken irrigation system. Irrigation shall provide 100% coverage with NO overspray or run off.



### ENGINEERING DEPARTMENT CONDITIONS OF APPROVAL

(Land Development Section, Environmental Section, Information Technology & Management Services Department, Ontario Municipal Utilities Company and Traffic & Transportation Division Conditions incorporated)

ZA MEETING DATE:

October 1st, 2018

PROJECT:

PCUP18-017, A Conditional Use Permit to establish a drug

manufacturing facility (Skingenix, Inc.) within an existing 39,090-square

foot industrial use building on a 2.06-acre parcel of land.

APN:

0211-242-46

LOCATION:

1785 South Proforma Avenue

PROJECT ENGINEER:

Antonio Alejos, Engineering Assistant A.A

(909) 395-2384

PROJECT PLANNER:

Jeanie Aguilo, Assistant Planner

(909) 395-2418

### The following items are the Conditions of Approval for the subject project:

- Project shall comply with the requirements as set forth in the Amendment to the Standard Conditions of Approval for New Development Projects adopted by the City Council (Resolution No. 2017-027) on April 18, 2017; as well as project-specific conditions/requirements as outlined below:
- 2. The applicant/developer shall install a backflow preventer onto the existing domestic water service per the latest City standards.
- 3. The applicant/developer shall install a separate water service with a backflow preventer for irrigation purposes only per the latest City standards.
- 4. The applicant/developer or occupant shall apply for a Wastewater Discharge Permit for their Establishment, and shall comply will all the requirements of the Wastewater Discharge Permit (<a href="http://www.ontarioca.gov/municipal-utilities-company/utilities/industrial-wastewater-discharge-permit">http://www.ontarioca.gov/municipal-utilities-company/utilities/industrial-wastewater-discharge-permit</a>.)
  - a. Requirements of the Wastewater Discharge Permit may include, but not limited to: Installation of wastewater pretreatment equipment, such as clarifiers. For wastewater permit application questions, please contact:

Michael Birmelin, Environmental Programs Manager omucenvironmental@ontarioca.gov

Di (000) 205 205

Phone: (909) 395-2687

Project File No. PCUP18-017 Project Engineer: Antonio Alejos ZA Date: 10/01/18

- 5. The applicant/developer shall install a monitoring manhole at the end of the process wastewater line and a second monitoring manhole after the line merges both the process wastewater and domestic wastewater stream per the latest City standards.
- 6. The existing trash enclosure shall demonstrate compliance with the Services Standards in the City's Solid Waste Planning Manual (http://www.ontarioca.gov/municipal-utilitiescompany/solid-waste).
  - a. This site shall comply with the Requirements of State Assembly Bill AM1826, which requires organic waste to be diverted and collected separately from recycling and other refuse wastes.

Principal Engineer

Khoi Do, P.E.

Assistant City Engineer

DECISION NO.: [insert #]

FILE NO.: PCUP18-023

**DESCRIPTION:** A Conditional Use Permit (PCUP18-023) request to establish a vitamin tablet manufacturing facility, located at 1909 South Campus Avenue, within the IL (Light Industrial) zoning district. (APN: 1050-441-63); **submitted by AMF Pharma / Mr. Zi Meng and Mr. Frank Meng.** 

#### PART I: BACKGROUND & ANALYSIS

AMF PHARMA / MR. ZI MENG AND MR. FRANK MENG, (herein after referred to as "Applicant") has filed an application requesting Conditional Use Permit approval for File No. PCUP18-023, as described in the subject of this Decision (herein after referred to as "Application" or "Project").

(1) **Project Setting:** The project site is comprised of 1.28 acres of land located at 1909 South Campus Avenue, and is depicted in *Exhibit A: Aerial Photograph*, attached. Existing land uses, General Plan and zoning designations, and specific plan land uses on and surrounding the project site are as follows:

	Existing Land Use	General Plan Designation	Zoning Designation	Specific Plan Land Use
Site	Light Industrial	Industrial (0.55 FAR)	IL (Light Industrial)	N/A
North	Light Industrial	Industrial (0.55 FAR)	IL (Light Industrial)	N/A
South	Light Industrial	Industrial (0.55 FAR)	IL (Light Industrial)	N/A
East	Light Industrial	Industrial (0.55 FAR)	IL (Light Industrial)	N/A
West	Multi-Family Residential	Medium Density Residential (11.1 - 25 du/ac)	MDR-25 (Medium Density Residential)	N/A

### (2) Project Analysis:

(a) <u>Background</u> — The project site is located at 1909 South Campus Avenue and was developed with an approximately 25,500 square-foot industrial building in 2003. The existing building is divided into three main areas, including an approximately 24,000 square-foot warehouse and 1,077 square-feet office on the first floor, and a 1,500 square-foot mezzanine (see *Exhibit B: Site Plan*). The building was previously occupied

Prepared: 09/18/2018	Reviewed: RZ 09/24/18	Decision: [enter initial/date]
----------------------	-----------------------	--------------------------------

by ZD Pharma LLC, whose primary activity was wholesale of products related to chemicals (dyes) in food processing.

Proposed Use — The applicant is requesting approval of a Conditional Use Permit to establish a pharmaceutical vitamin tablet manufacturing facility at the proposed site for AMF Pharma. AMF Pharma is a fully-licensed cGMP contract manufacturer and private label manufacturer of dietary supplements. They offer turn-key contract manufacturing services for nutraceutical dietary supplement companies. The applicant is proposing to receive raw product, mix, form, package, and export vitamin tablets at the project site. Products would include vitamins and minerals, herbs and botanicals, cosmeceutical supplements, sports nutrition, weight management, and other specialty tablets and pills. The applicant is proposing to only process vitamins and supplements using a powder form, and will not be using or processing oils (such as fish oil, omega-3, etc.). No hazardous materials will be stored on site. AMF Pharma's production facilities meet or exceed US FDA criteria, and their processes and systems are certified by the CA Department of Public Health. The application also proposes tenant improvements to accommodate the proposed use and manufacturing process, which will require separate permits through the Building Department. The business will operate 24 hours a day, 7 days a week, with three 8-hour shifts per day and approximately six staff/employees per shift.

The applicant is proposing to reconfigure the existing building floor plan into 12 distinct areas based on use (see *Exhibit C: Floor Plan*), which are described further below

- Administrative use area The existing office space will remain as an area for administrative uses and for restrooms. The administrative office area includes offices, reception area, and restrooms.
- **General warehousing** Used for storage of raw materials and for finished product; general storage activities of the business.
- Room 12, Blending Room Used for blending raw materials after weighing.
- Room 10, Weighing Room Used for weighing raw materials before blending.
- Room 11, Packaging "Line 3" Used for filling powder into jars and labeling.
- Rooms 8 and 9, Press Machine Room Used for storing tablet press machines and for manufacturing of tablets.
- Rooms 6 and 7, Encapsulation Room Used to store encapsulation machines and for manufacturing of capsules.
- Room 5, Tool Room Used for storing of production tools.
- Room 4, Labeling Room Used for making packing labels.
- Room 3, Packaging "Line 1" Used for packing pills into bottles and labeling.
- Room 2, Packaging "Line 2" Used for packing small powder stick packs into bags and labeling.
- Room 1, Packaging "Line 4" Used as a multi-purpose packing room.

(c) Parking — There are a total of 33 parking spaces being provided onsite, and a minimum of 32 parking spaces are required for the proposed use. In addition, only six employees are typically present during each shift. Therefore, staff has determined that sufficient parking has been provided. Below is a breakdown of the required parking for the proposed use:

Land Use	Square Footage	Parking Ratio	Required Parking
General Warehousing + General Business Office	15,045 SF	1/1,000 SF	15 spaces
Manufacturing	9,000 SF	1.85/1,000 SF	17 spaces
Total Parking			32

- (d) Land Use Compatibility The Conditional Use Permit review is required to ensure that the proposed use will be operated in a manner consistent with all local regulations and to ensure that the use will not be detrimental to the public health, safety, or welfare, or materially injurious to uses, properties, or improvements in the vicinity. The existing industrial building will be utilized as a pharmaceutical manufacturing facility, which is conditionally permitted within the IL (Light Industrial) zoning district. The project site was previously used for wholesale uses and is generally surrounded by warehousing and manufacturing uses on the north, south, and east properties. The industrial complex was built after the multifamily residential complex to the west, and was designed to reduce impacts to the neighborhood by keeping the noise-generating elements interior to the industrial complex. The proposed use will be similar to or designed to accommodate the surrounding uses; therefore, no significant negative impacts are anticipated.
- **(e)** Recommendation Staff believes that the recommended conditions of approval will sufficiently mitigate any potential impacts that may be associated with the proposed use. The proposed use will not expose the surrounding businesses to any impacts beyond those that would normally be associated with any other use similarly permitted within the IL (Light Industrial) zoning district.
- (3) Airport Land Use Compatibility Plan: This project is located within the Airport Influence Area of Ontario International Airport (ONT) and was evaluated and found to be consistent with the policies and criteria of the Airport Land Use Compatibility Plan (ALUCP) for ONT. Any special conditions of approval associated with uses in close proximity to the airport are attached to this report.
- (4) **Departmental Review:** Each City department has been provided the opportunity to review and comment on the subject application and recommend conditions

of approval to be imposed upon the application. At the time of the Decision preparation, recommended conditions of approval were provided and are attached to this report.

- (5) Public Notification: The subject application was advertised as a public hearing in at least one newspaper of general circulation in the City of Ontario (the Inland Valley Daily Bulletin newspaper). In addition, notices were mailed to all owners of real property located within 300 feet of the exterior boundaries of the property that is the subject of the hearing, as shown on the records of the County Assessor.
- **(6) Correspondence:** As of the preparation of this Decision, Planning Department staff has not received any written or verbal communications from the owners of properties surrounding the project site or from the public in general, regarding the subject application.

### PART II: RECITALS

WHEREAS, the City of Ontario has received a request for Conditional Use Permit approval as described in Part I, above; and

WHEREAS, Ontario Development Code Table 2.01-1 (Review Matrix) establishes that the Zoning Administrator has the responsibility and authority to review and act upon Conditional Use Permits for existing structures; and

WHEREAS, all members of the Development Advisory Board of the City of Ontario were provided the opportunity to review and comment on the requested Conditional Use Permit, and no comments were received opposing the proposed use; and

WHEREAS, the project is consistent with the Housing Element of the Policy Plan (General Plan) component of The Ontario Plan, as the project site is not one of the properties in the Available Land Inventory contained in Table A-3 (Available Land by Planning Area) of the Housing Element Technical Report Appendix; and

WHEREAS, the proposed project is located within the Airport Influence Area of Ontario International Airport (ONT) and was evaluated and found to be consistent with the policies and criteria of the Airport Land Use Compatibility Plan (ALUCP) for ONT; and

WHEREAS, on October 1, 2018, the Zoning Administrator of the City of Ontario conducted a duly noticed public hearing on the application, as follows:

- (1) Alexis Vaughn, Assistant Planner, presented the staff report on the proposed use, indicating the staff recommendation of approval. Following staff's presentation, the Zoning Administrator opened the public hearing.
- (2) [insert speaker's name], the applicant/representing the applicant, explained the business operation and spoke in favor of the application.

- (3) [insert additional speaker info]
- (4) [insert additional speaker info]
- (5) There being no one else to offer testimony regarding the application, the Zoning Administrator closed the public hearing.

WHEREAS, all legal prerequisites to the adoption of this Decision have occurred.

#### PART III: THE DECISION

NOW, THEREFORE, it is hereby found, determined and resolved by the Zoning Administrator of the City of Ontario as follows:

- (1) All facts set forth in this Zoning Administrator Report and Decision are true and correct.
- (2) Based upon the evidence presented to the Zoning Administrator during the above-referenced public hearing, the Zoning Administrator hereby finds as follows:
- (a) The scale and intensity of the proposed land use would be consistent with the scale and intensity of land uses intended for the particular zoning or land use district. The proposed location of the Conditional Use Permit is in accord with the objectives and purposes of the Development Code and zoning district within which the site is located. The proposed pharmaceutical vitamin manufacturing use will be located at 1909 South Campus Avenue, which is designated for the IL (Light Industrial) zoning district. With approval of the proposed Conditional Use Permit and associated conditions of approval, the proposed use will be established consistent with the City of Ontario Development Code, and its objectives and purposes, and the objectives and purposes, and development standards and guidelines, of the IL (Light Industrial) zoning district.
- (b) The proposed use at the proposed location, and the manner in which it will be operated and maintained, is consistent with the goals, policies, plans and exhibits of the Vision, Policy Plan (General Plan), and City Council Priorities components of The Ontario Plan. The proposed pharmaceutical vitamin manufacturing use will be located at 1909 South Campus Avenue, which the Policy Plan Master Land Use Plan designates for Industrial (0.55 FAR) land use. With approval of the proposed Conditional Use Permit and associated conditions of approval, the proposed land use will be consistent with the goals, policies, plans, and exhibits of the Vision, Policy Plan (General Plan), and City Council Priorities components of The Ontario Plan, which promotes the establishment and intensification of industrial land uses in the area of the project site.
- (c) The proposed use at the proposed location, and the manner in which it will be operated and maintained, is consistent with the objectives and requirements of

the Development Code, and any applicable specific plan or planned unit development. The proposed location of the project is in accord with the objectives and purposes of the Ontario Development Code and the zoning designation within which the site is located. With approval of the proposed Conditional Use Permit and associated conditions of approval, the use will be operated in accord with the objectives and purposes of the Ontario Development Code and the zoning designation within which the site is located. The use will be operated in accordance with the Ontario Development Code and the use meets the objectives and purposes as required in the IL (Light Industrial) zoning district. The project site was developed specifically to accommodate light industrial uses, of which the proposed pharmaceutical vitamin manufacturing use will be appropriate given the project's conditions of approval.

- (d) The proposed use at the proposed location would be consistent with the provisions of the Airport Land Use Compatibility Plan. The proposed project is located within the Airport Influence Area of Ontario International Airport (ONT), and was evaluated and found to be consistent with the policies and criteria of the ONT Airport Land Use Compatibility Plan (ALUCP).
- (e) The establishment, maintenance, and operation of the proposed use at the proposed location would not be detrimental or injurious to property and improvements within the vicinity, nor would it be detrimental to the health, safety, or general welfare of persons residing or working in the surrounding neighborhood. The project site is located within the IL (Light Industrial) zoning district, in which the pharmaceutical vitamin manufacturing use is conditionally permitted. The project will be condition to ensure that it will operate and be properly maintained; therefore, the project will not be detrimental or injurious to surrounding property and improvements.
- (f) The Zoning Administrator hereby finds and determines that the project identified in this Decision is categorically exempt from the requirements of the California Environmental Quality Act of 1970, as amended, and the Guidelines promulgated thereunder, pursuant to Section 15301 of the State CEQA Guidelines.
- (g) The Zoning Administrator hereby finds and determines that the proposed project is located within the Airport Influence Area of Ontario International Airport (ONT) and was evaluated and found to be consistent with the policies and criteria of the Airport Land Use Compatibility Plan (ALUCP) for ONT.
- (h) Based upon the findings and conclusions set forth in Parts I, II and III above, the Zoning Administrator hereby approves File No. PCUP18-023, subject to the conditions of approval attached hereto and incorporated herein by this reference.

. . . . . . . . . . . . .

APPROVED AND ADOPTED this [insert day] day of [insert month & year].

Cathy Wahlstrom Zoning Administrator

Exhibit A: Aerial Photograph



Exhibit B: Site Plan

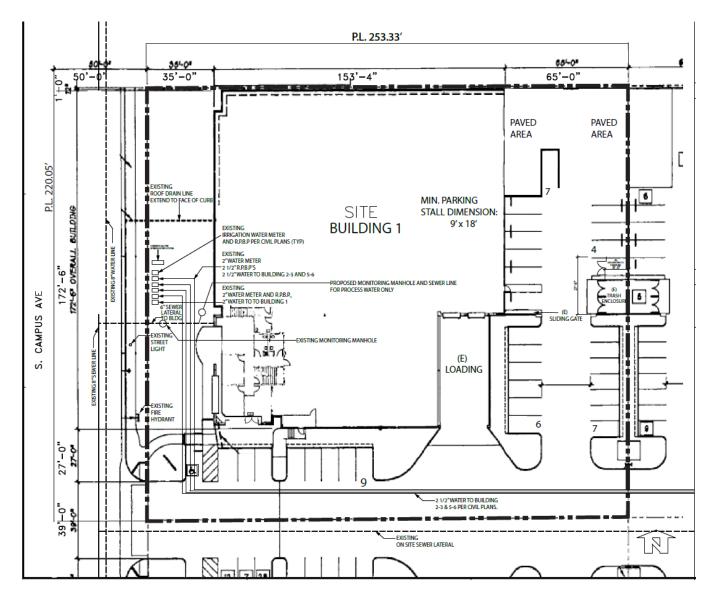
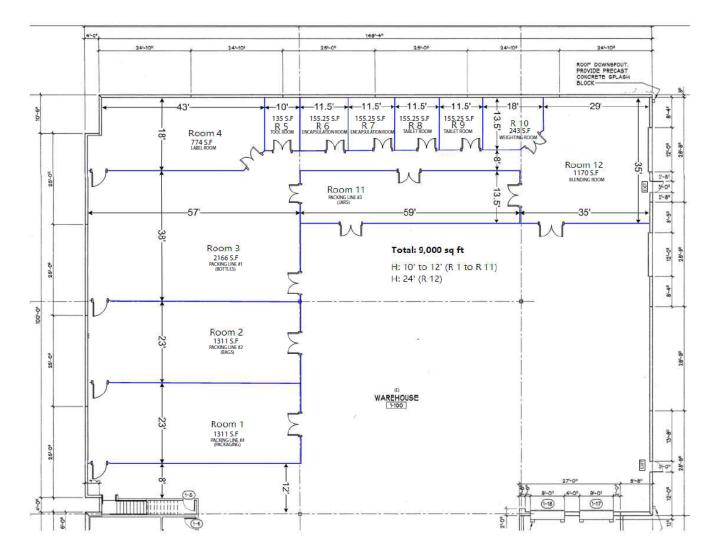


Exhibit C: Floor Plan



### Exhibit D: Site Photos



Photo of Front Elevation, looking southeast



Photo of Front Elevation and Entryway, looking northeast



Photo of Multi-Family Residential, looking west



City of Ontario Planning Department 303 East B Street Ontario, California 91764 Phone: 909.395.2036 Fax: 909.395.2420

## Planning Department Land Development Division Conditions of Approval

Meeting Date: October 1, 2018

File No: PCUP18-023

**Project Description:** A Conditional Use Permit (PCUP18-023) request to establish a vitamin tablet manufacturing facility, located at 1909 South Campus Avenue, within the IL (Light Industrial) zoning district. (APN: 1050-441-63); **submitted by AMF Pharma / Mr. Zi Meng and Mr. Frank Meng.** 

Prepared By: Alexis Vaughn, Assistant Planner

<u>Phone</u>: 909.395.2416 (direct) <u>Email</u>: avaughn@ontarioca.gov

The Planning Department, Land Development Section, conditions of approval applicable to the above-described Project, are listed below. The Project shall comply with each condition of approval listed below:

- **1.0 Standard Conditions of Approval.** The project shall comply with the *Standard Conditions for New Development*, adopted by City Council Resolution No. 2017-027 on April 18, 2017. A copy of the *Standard Conditions for New Development* may be obtained from the Planning Department or City Clerk/Records Management Department.
- **2.0 Special Conditions of Approval.** In addition to the *Standard Conditions for New Development* identified in condition no. 1.0, above, the project shall comply with the following special conditions of approval:

### 2.1 Time Limits.

- (a) Conditional Use Permit approval shall become null and void one year following the effective date of application approval, unless a building permit is issued and construction is commenced, and diligently pursued toward completion, or a time extension has been approved by the Planning Director, except that a Variance approved in conjunction with a Development Plan shall have the same time limits as said Development Plan. This condition does not supersede any individual time limits specified herein, or any other departmental conditions of approval applicable to the Project, for the performance of specific conditions or improvements.
  - **2.2** General Requirements. The Project shall comply with the following general requirements:
- (a) All construction documentation shall be coordinated for consistency, including, but not limited to, architectural, structural, mechanical, electrical, plumbing, landscape and irrigation, grading, utility and street improvement plans. All such plans shall be consistent with the approved entitlement plans on file with the Planning Department.
- **(b)** The project site shall be developed in conformance with the approved plans on file with the City. Any variation from the approved plans must be reviewed and approved by the Planning Department prior to building permit issuance.
- **(c)** The herein-listed conditions of approval from all City departments shall be included in the construction plan set for project, which shall be maintained on site during project construction.

Planning Department; Land Development Division: Conditions of Approval

File No.: PCUP18-023

Page 2 of 3

#### **2.3** Landscaping.

- (a) The Project shall provide and continuously maintain landscaping and irrigation systems in compliance with the provisions of Ontario Development Code Division 6.05 (Landscaping).
- **(b)** Comply with the conditions of approval of the Planning Department; Landscape Planning Division.
- **2.4** <u>Walls and Fences</u>. All Project walls and fences shall comply with the requirements of Ontario Development Code Division 6.02 (Walls, Fences and Obstructions).

#### 2.5 Parking, Circulation and Access.

- (a) The Project shall comply with the applicable off-street parking, loading and lighting requirements of City of Ontario Development Code Division 6.03 (Off-Street Parking and Loading).
- **(b)** Areas provided to meet the City's parking requirements, including off-street parking and loading spaces, access drives, and maneuvering areas, shall not be used for the outdoor storage of materials and equipment, nor shall it be used for any other purpose than parking.
- **(c)** The required number of off-street parking spaces and/or loading spaces shall be provided at the time of site and/or building occupancy. All parking and loading spaces shall be maintained in good condition for the duration of the building or use.
- (d) Parking spaces specifically designated and conveniently located for use by the physically disabled shall be provided pursuant to current accessibility regulations contained in State law (CCR Title 24, Part 2, Chapters 2B71, and CVC Section 22507.8).

### **2.6** Site Lighting.

- (a) All off-street parking facilities shall be provided with nighttime security lighting pursuant to Ontario Municipal Code Section 4-11.08 (Special Residential Building Provisions) and Section 4-11.09 (Special Commercial/Industrial Building Provisions), designed to confine emitted light to the parking areas. Parking facilities shall be lighted from sunset until sunrise, daily, and shall be operated by a photocell switch.
- **(b)** Unless intended as part of a master lighting program, no operation, activity, or lighting fixture shall create illumination on any adjacent property.

### 2.7 Mechanical and Rooftop Equipment.

- (a) All exterior roof-mounted mechanical, heating and air conditioning equipment, and all appurtenances thereto, shall be completely screened from public view by parapet walls or roof screens that are architecturally treated so as to be consistent with the building architecture.
- **(b)** All ground-mounted utility equipment and structures, such as tanks, transformers, HVAC equipment, and backflow prevention devices, shall be located out of view from a public street, or adequately screened through the use of landscaping and/or decorative low garden walls.
- **2.8** <u>Security Standards</u>. The Project shall comply with all applicable requirements of Ontario Municipal Code Title 4 (Public Safety), Chapter 11 (Security Standards for Buildings).

Planning Department; Land Development Division: Conditions of Approval

File No.: PCUP18-023

Page 3 of 3

**2.9** Signs. All Project signage shall comply with the requirements of Ontario Development Code Division 8.1 (Sign Regulations).

**2.10** Sound Attenuation. The Project shall be constructed and operated in a manner so as not to exceed the maximum interior and exterior noised levels set forth in Ontario Municipal Code Title 5 (Public Welfare, Morals, and Conduct), Chapter 29 (Noise).

#### 2.11 Environmental Review.

- (a) The Project is categorically exempt from environmental review pursuant to **Section 15301 (Class 1, Existing Facilities)** of the CEQA Guidelines, which consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible (less than 10,000 square feet) or no expansion, and is consistent with the following conditions:
- (i) The project is in an area where all public services and facilities are available to allow for maximum development permissible in the Policy Plan (General Plan) component of The Ontario Plan; and
  - (ii) The area in which the project is located is not environmentally sensitive.
- **(b)** If human remains are found during project grading/excavation/construction activities, the area shall not be disturbed until any required investigation is completed by the County Coroner and Native American consultation has been completed (if deemed applicable).
- **(c)** If any archeological or paleontological resources are found during project grading/excavation/construction, the area shall not be disturbed until the significance of the resource is determined. If determined to be significant, the resource shall be recovered by a qualified archeologist or paleontologist consistent with current standards and guidelines, or other appropriate measures implemented.
- **2.12** Indemnification. The applicant shall agree to defend, indemnify and hold harmless, the City of Ontario or its agents, officers, and employees from any claim, action or proceeding against the City of Ontario or its agents, officers or employees to attack, set aside, void or annul any approval of the City of Ontario, whether by its City Council, Planning Commission or other authorized board or officer. The City of Ontario shall promptly notify the applicant of any such claim, action or proceeding, and the City of Ontario shall cooperate fully in the defense.

#### 2.13 Additional Fees.

- (NOD) filing fee shall be provided to the Planning Department. The fee shall be paid by check, made payable to the "Clerk of the Board of Supervisors", which shall be forwarded to the San Bernardino County Clerk of the Board of Supervisors, along with all applicable environmental forms/notices, pursuant to the requirements of the California Environmental Quality Act (CEQA). Failure to provide said fee within the time specified may result in a 180-day extension to the statute of limitations for the filing of a CEQA lawsuit.
- **(b)** After the Project's entitlement approval, and prior to issuance of final building permits, the Planning Department's <u>Plan Check</u> and <u>Inspection</u> fees shall be paid at the rate established by resolution of the City Council.

#### 2.14 Additional Requirements.

(a) Tenant improvements and business license shall be approved and completed prior to commencement of business operation.



## ENGINEERING DEPARTMENT CONDITIONS OF APPROVAL

(Land Development Section, Environmental Section, Information Technology & Management Services Department, Ontario Municipal Utilities Company and Traffic & Transportation Division Conditions incorporated)

ZA MEETING DATE:

October 1st, 2018

PROJECT:

PCUP18-023, a Conditional Use Permit to establish a pharmaceutical

preparation manufacturing facility for the manufacture of vitamin

preparations on 1.28 acres of land.

APN:

1050-441-63

LOCATION:

1909 South Campus Avenue

PROJECT ENGINEER:

Antonio Alejos, Engineering Assistant A.A.

(909) 395-2384

PROJECT PLANNER:

Alexis Vaughn, Assistant Planner

(909) 395-2416

## The following items are the Conditions of Approval for the subject project:

- 1. Project shall comply with the requirements as set forth in the Amendment to the Standard Conditions of Approval for New Development Projects adopted by the City Council (Resolution No. 2017-027) on April 18, 2017; as well as project-specific conditions/requirements as outlined below:
- 2. The applicant/developer or occupant shall apply for a Wastewater Discharge Permit for their Establishment, and shall comply will all the requirements of the Wastewater Discharge Permit (http://www.ontarioca.gov/municipal-utilities-company/utilities/industrial-wastewater-discharge-permit.)
  - a. Requirements of the Wastewater Discharge Permit may include, but not limited to: Installation of wastewater pretreatment equipment, such as clarifiers. For wastewater permit application questions, please contact:

Michael Birmelin, Environmental Programs Manager omucenvironmental@ontarioca.gov

Phone: (909) 395-2687

The applicant/developer shall install a monitoring manhole at the end of the process wastewater line and a second monitoring manhole after the line merges both the process wastewater and domestic wastewater stream per the latest City standards. Project File No. PCUP18-023 Project Engineer: Antonio Alejos ZA Date: 10/01/18

- 4. The existing trash enclosure shall demonstrate compliance with the Services Standards in the City's Solid Waste Planning Manual (<a href="http://www.ontarioca.gov/municipal-utilities-company/solid-waste">http://www.ontarioca.gov/municipal-utilities-company/solid-waste</a>).
  - a. This site shall comply with the Requirements of State Assembly Bill AM1826, which requires organic waste to be diverted and collected separately from recycling and other refuse wastes.

Bryan Lirley, P.E. Principal Engineer

Date

Khoi Do, P.E.

Assistant City Engineer



TO:

Alexis Vaughn, Planning Department

FROM:

**Douglas Sorel, Police Department** 

DATE:

July 10, 2018

SUBJECT:

PCUP18-023: A CONDITIONAL USE PERMIT TO ESTABLISH A

VITAMIN TABLET MANUFACTURING FACILITY AT 1909 SOUTH

**CAMPUS AVENUE** 

The "Standard Conditions of Approval" contained in Resolution No. 2017-027 apply. The applicant shall read and be thoroughly familiar with these conditions.

In addition, the Ontario Police Department places the following conditions on the project:

- The Applicant shall comply with all local, state, and federal statutes related to the storage and manufacturing of the proposed pharmaceutical products and related ingredients.
- The applicant will be responsible for keeping the grounds of the business clean from debris and litter.
- Graffiti abatement by the business owner/licensee, or management shall be immediate and on-going on the premises, but in no event shall graffiti be allowed unabated on the premises for more than 72 hours. Abatement shall take the form of removal, or shall be covered/painted over with a color reasonably matching the color of the existing building, structure, or other surface being abated. Additionally, the business owner/licensee, or management shall notify the City within 24 hours at (909) 395-2626 (graffiti hotline) of any graffiti elsewhere on the property not under the business owner/licensee's or management control so that it may be abated by the property owner and/or the City's graffiti team.

The Applicant is invited to contact Douglas Sorel at (909) 408-1873 with any questions or concerns.



то:	Alexis Vaughn, Assistant Planner Planning Department		
FROM:	Michelle Starkey, Deputy Fire Marshal Bureau of Fire Prevention		
DATE:	July 12, 2018		
SUBJECT:	PCUP18-023 A Conditional Use Permit request to establish a vitamin tablet manufacturing facility on a 1.28 acre parcel located at 1909 South Campus Avenue, within the IL (Light Industrial) zoning district (APN: 1050-441-63).		
☑ The plan does adequately address the departmental concerns at this time.			
☐ No comments			
Report below.			

Any changes and/or modifications to the fire suppression and fire detection system will
require a plans submittal to the fire department. Systems shall be current on all testing
and maintenance.

For copies of Ontario Fire Department Standards please access the City of Ontario web site at <a href="https://www.ontarioca.gov">www.ontarioca.gov</a>, click on Fire Department and then on forms.

## SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

620 South E Street • San Bernardino, CA 92415-0153 • (909) 386-8401 • Fax (909) 386-8460

### **MEMORANDUM**

DATE:

September 5, 2018

**PHONE:** 909.386.8401

FROM:

Andrew Bezdek

Hazardous Materials Specialist

TO:

Alexis Vaughn, Assistant Planner

City of Ontario, Planning Department

SUBJECT:

AMF Pharma LLC, PCUP18-023, APN: 1050-441-63

San Bernardino County Fire District, Office of the Fire Marshal, Hazardous Materials Division has the following conditions for this project:

1. Prior to occupancy, the business operator shall be required to apply for one or more of the following permits, or apply for an exemption from hazardous material permitting requirements: a Hazardous Material Permit, a Hazardous Waste Permit, Aboveground Storage Tank Permit or an Underground Storage Tank Permit. Application for one or more of these permits shall occur by submitting a hazardous materials business plan using the California Environmental Reporting System (CERS) <a href="http://cers.calepa.ca.gov/">http://cers.calepa.ca.gov/</a>

Additional information can be found at <a href="http://www.sbcfire.org/ofm/Hazmat/PoliciesProcedures.aspx">http://www.sbcfire.org/ofm/Hazmat/PoliciesProcedures.aspx</a> or you may contact The Office of the Fire Marshal, Hazardous Materials Division at (909) 386-8401.



### **MEMORANDUM**

го:	Scott Murphy, Development Director
	Cathy Wahlstrom, Planning Director
	Diane Ayala, Advanced Planning Division
	Charity Hernandez, Economic Development
	Kevin Shear, Building Official
	Khoi Do, Assistant City Engineer
	Carolyn Bell, Landscape Planning Division
	Ahmed Aly, Municipal Utility Company
	Doug Sorel, Police Department
	Paul Ehrman, Deputy Fire Chief/Fire Marshal
	Jay Bautista, T. E., Traffic/Transportation Manager
	Lorena Mejia, Aiport Planning

Standard Conditions of Approval apply

Development Advisory Board.

The plan does not adequately address the departmental concerns.

Steve Wilson, Engineering/NPDES

Joe De Sousa, Code Enforcement (Copy of memo only) Jimmy Chang, IT Department FROM: Alexis Vaughn, Assistant Planner DATE: June 28, 2018 SUBJECT: FILE #: PCUP18-023 Finance Acct#: The following project has been submitted for review. Please send one (1) copy and email one (1) copy of your DAB report to the Planning Department by Thursday, July 12, 2018. Only DAB action is required Both DAB and Planning Commission actions are required Only Planning Commission action is required DAB, Planning Commission and City Council actions are required Only Zoning Administrator action is required PROJECT DESCRIPTION: A Conditional Use Permit request to establish a vitamin tablet manufacturing facility on a 1.28 acre parcel located at 1909 South Campus Avenue, within the IL (Light Industrial) zoning district (APN: 1050-441-63). The plan does adequately address the departmental concerns at this time. No comments Report attached (1 copy and email 1 copy)

Ao	Planning	Claime Benok	Assoc. Planner	7/11/18
	Department	Signature	Title	Date

The conditions contained in the attached report must be met prior to scheduling for



## **MEMORANDUM**

TO:	Scott Murphy, Development Director Cathy Wahlstrom, Planning Director Diane Ayala, Advanced Planning Division Charity Hernandez, Economic Development Kevin Shear, Building Official Khoi Do, Assistant City Engineer Carolyn Bell, Landscape Planning Division Ahmed Aly, Municipal Utility Company Doug Sorel, Police Department Paul Ehrman, Deputy Fire Chief/Fire Marshal Jay Bautista, T. E., Traffic/Transportation Manager Lorena Mejia, Aiport Planning Steve Wilson, Engineering/NPDES Joe De Sousa, Code Enforcement (Copy of memo only) Jimmy Chang, IT Department			
FROM:	Alexis Vaughn, Assistant Planner			
DATE:	June 28, 2018			
SUBJECT:	FILE #: PCUP18-023 Finance Acct#:			
Note:	Only DAB action is required  Both DAB and Planning Commission actions are required  Only Planning Commission action is required  DAB, Planning Commission and City Council actions are required  Only Zoning Administrator action is required			
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No comments				
Report attached (1 copy and email 1 copy)  Standard Conditions of Approval apply				
The plan	does not adequately address the departmental concerns.			
The conditions contained in the attached report must be met prior to scheduling for Development Advisory Board.				

# CITY OF ONTARIO LANDSCAPE PLANNING DIVISION

303 East "B" Street, Ontario, CA 91764

### CONDITIONS OF APPROVAL

Sign Off

Carofr Bell
Carolyn Bell, Sr. Landscape Planner

7/17/18 Date

Reviewer's Name:

Carolyn Bell, Sr. Landscape Planner

D.A.B. File No.:

Related Files:

hone:

(909) 395-2237

Case Planner: Alexis Vaughn

PCUP18-023

Project Name and Location:

Vitamin Manufacturing facility

1909 S Campus Ave

Applicant/Representative:

Patch Consulting Corp

321 W Bencamp St San Gabriel, CA 91801

- A site plan (dated 6/28/18) meets the Standard Conditions for New Development and has been approved with the consideration that the following conditions below be met.

  A site plan (dated ) has not been approved. Corrections noted below are required prior to DAB approval.
- 1. Repair inefficient or broken irrigation system. Overspray of irrigation is not allowed outside of landscape areas. Excessive overspray shown on sidewalk, street and building walls.
- 2. Have an irrigation audit performed by a CLIA licensed auditor to identify broken, leaking irrigation components and repair system. Audit report shall be provided to this department showing corrections have been made.
- 3. Landscape construction plans and installations shall meet the requirements of the Landscape Development Guidelines. See <a href="http://www.ontarioca.gov/landscape-planning/standards">http://www.ontarioca.gov/landscape-planning/standards</a>

TO:

PLANNING DEPARTMENT, Alexis Vaughn

FROM:

**BUILDING DEPARTMENT, Kevin Shear** 

DATE:

July 2, 2018

**SUBJECT:** 

PCUP18-023

 $\boxtimes$  1. The plan  $\underline{\mathbf{does}}$  adequately address the departmental concerns at this time. No comments.

KS:Im





### MEMORANDUM

TO:

Scott Murphy, Development Director Cathy Wahlstrom, Planning Director Diane Ayala, Advanced Planning Division Charity Hernandez, Economic Development

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Carolyn Bell, Landscape Planning Division Ahmed Aly, Municipal Utility Company

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Joe De Sousa, Code Enforcement (Copy of memo only)

Jimmy Chang, IT Department

JUL **0 2** 2018

City of Ontario Planning Department

FROM:

Alexis Vaughn, Assistant Planner

DATE:

June 28, 2018

SUBJECT: FILE #: PCUP18-023

Finance Acct#:

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Bur	Idina
Department	

Signature

Title

Date



## **MEMORANDUM**

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TO:	Scott Murphy, Development Director				
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	July Shang , 11 Department				
FROM:	Alexis Vaughn, Assistant Plann	er			
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-					
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aff.	that	Civil Finance	7/11/18		
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End	Env Stelmsley Ing Act Holice	,



TO: Antonio Alejos, ENGINEERING DEPARTMENT

FROM: Eric Woosley DATE: July 12, 2018

SUBJECT: File No. PCUP18-023 (1909 S. Campus Ave Ontario, CA, Related file:PDEV02-027)

X The Site Plan for this project are approved with conditions as follows:

- 1. The applicant shall ensure the existing drywell located on the property has been recently inspected and serviced. Proof of the inspection and service can be proven by receipt from contractor. The drywell is located along the southern portion of the property.
- 2. The applicant shall obtain a copy of the Water Quality Management Plan (WQMP) from the previous owner of the property. If the previous owner does not have a copy of the WQMP, the applicant shall request a copy from the Engineering Department with file reference PDEV02-027 or directly via email at <a href="https://example.com/email/



## **MEMORANDUM**

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	Development Advisory Board.

CO! 2018-047

# AIRPORT LAND USE COMPATIBILITY PLANNING CONSISTENCY DETERMINATION REPORT



Project File No.:	PCUP18-023			Reviewed By:	
Address:	1909 S Campus Ave			Lorena Mejia	
APN:	1050-441-63			Contact Info:	
Existing Land Use:	d Industrial Warehouse Building			909-395-2276	
5	Conditional Use Down	it to octoblish a vitamin manufa	aturing facility	Project Planner:	
Proposed Land Use:	Conditional Use Permi	it to establish a vitamin manufa	icturing facility	Alexis Vaughn	
Site Acreage:	1.28 ac	Proposed Structure Hei	ght: Existing Building	Date: 7/31/18	
ONT-IAC Projec	t Review: N/A			CD No.: 2018-047	
Airport Influence	Area: ONT			PALU No.: n/a	
Ti	ne project is im	pacted by the follow	ving ONT ALUCP Compa	ntibility Zones:	
Safe	ty	Noise Impact	Airspace Protection	<b>Overflight Notification</b>	
Zone 1		75+ dB CNEL	High Terrain Zone	Avigation Easement Dedication	
Zone 1A	C	70 - 75 dB CNEL	▼ FAA Notification Surfaces	Recorded Overflight	
Zone 2		65 - 70 dB CNEL	Airspace Obstruction	Notification	
Zone 3		60 - 65 dB CNEL	Surfaces	Real Estate Transaction Disclosure	
$\sim$	<b>V</b>	00 - 05 dB CNEL	Airspace Avigation Easement Area		
Zone 4			Allewahla		
Zone 5			Height: 200 + FT		
	The project is	impacted by the fo	llowing Chino ALUCP Sa	fety Zones:	
Zone 1	Zone 2	Zone 3	Zone 4 Zone	e 5 Zone 6	
Allowable Heig	ght:				
		CONSISTENC	/ DETERMINATION		
This proposed Project is: Exempt from the ALUCP • Consistent Consistent with Conditions Inconsistent					
			Area of Ontario International Ariteria of the Airport Land Use C		
Airport Planner S	Signature:	Lanen	Majie		