

**Ontario Museum of History & Art Board of Trustees  
Meeting Minutes  
Virtual Meeting – April 27, 2021**

**CALL TO ORDER**

President Chris Kueng called the Museum Board of Trustees meeting to order at 6:05 PM

**PLEDGE OF ALLEGIANCE**

Led by President Kueng

**ROLL CALL**

<b>PRESENT:</b>	President	Chris Kueng
	Board Members:	Rick Caughman, Shannon Gerstheimer, Randy del Turco
	Executive Director	Helen McAlary
	Council Liaison	Debra Dorst-Porada
	Museum Associates Liaison	Leslie Sherwood-James
	Staff	Leslie Matamoros, Michelle Sifuentes, Lacey Rightmer (All participating via teleconference)

<b>ABSENT:</b>	Board Member	Jerry Weems
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**APPROVAL OF MINUTES**

The minutes of March 21, 2021 were approved by a motion from Randy del Turco and seconded by Rick Caughman. Corrections to the spelling of President Chris Kueng's name were requested to be made. Upon corrections, the minutes were approved on a 4-0 vote.

**PUBLIC COMMENT**

None

**CITY COUNCIL LIAISON DORST-PORADA**

Council Member Debra Dorst-Porada requested to save her comments for the end.

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**STAFF REPORTS**

Directors Report

Executive Director Helen McAlary reported that John Worden has retired. She shared the transition plan is for filling his position, including working with Human Resources to bring on a retired annuitant in the interim. Executive Director McAlary has also recommended a reorganization of the Museum Department, including the creation of Museum Arts and Culture Department. Discussion ensued with Board Members, City Council Liaison and staff sharing their sentiments on the potential of adding additional scope to the Museum Directors job description and proposed Department reorganization. The Board agreed that further discussion on the topic was needed.

Executive Director McAlary shared that the May meeting will be held in-person at Museum Historic Chambers and that the Board is invited to a farewell send off for Leatrice on Friday, April 30, 2021.

Collections Move Update

Michelle Sifuentes presented the move of items from the Carlson Gallery. Council Member Dost-Porada asked who will be moving the items. Michelle answered that interns and staff are prepping the items and that some of the items may need to be moved professionally by movers who specialize in museum collections. Board Member Rick Caughman asked whether the Museum has equipment to move the items safely. Michelle provided they have been building up their supply and described the procedures in place to ensure the safety of transportation. Board Member del Turco asked whether the new facility has a loading dock, to which Michelle advised that there is.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**MUSEUM ASSOCIATES COMMENTS**

Leslie Sherwood-James shared excitement to meet in-person soon. She helped with intake for the Ontario Open which went well. She advised that Museum Associates Board elections will be taking place at the next Museum Associates meeting.

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**MUSEUM BOARD OF TRUSTEES COMMENTS**

Board Member Gerstheimer expressed her gratitude to be part of the Board and to see so much zeal within the group. She has an appointment to visit the museum and feels it is an exciting time to be on the Board.

Board Member del Turco thanked City Manager Ochoa, Executive Director McAlary and Council Member Dorst-Porada for their support of the Museum. He expressed feelings of a good conversation tonight and looks forward to future conversations.

Board Member Caughman expressed his thanks to City Manager Ochoa, Executive Director McAlary and Council Member Dorst-Porada for their support. He is also excited to be a part of this board and for future conversations on the future of the Museum.

President Kueng thanked the group for their participation in the conversation. He reiterated that the Museum Board wants to help where they can, to help in the Museums continued forward movement. He is proud that the Museum has gone from the little Museum that could, to the Museum that can.

**FUTURE AGENDA ITEMS**

Discussion on how Board Members can better represent our community and the Museum

**NEXT MEETING**

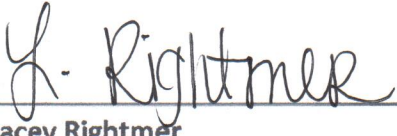
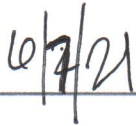
Tuesday May 25, 2021 at 6:00pm in Historic Council Chambers

**ADJOURNMENT**

Motion to adjourn by Board Member Caughman and seconded by Board Member del Turco by a 4-0 vote. Meeting adjourned at 7:37 PM

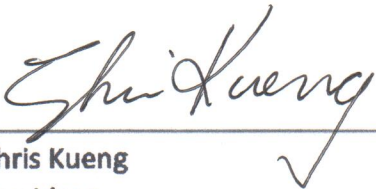

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Submitted:

Lacey Rightmer  
Senior Administrative Assistant

APPROVED:

Chris Kueng  
President