

Ontario Museum of History & Art Board of Trustees

Meeting Minutes

April 23, 2024

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CALL TO ORDER

President Chris Kueng called the Museum Board of Trustees meeting to order at 6:05 PM

PLEDGE OF ALLEGIANCE

Led by President Kueng

ROLL CALL

PRESENT:	President	Chris Kueng
	Board Member	Shannon Gerstheimer
		Rick Caughman
		Jerry Weems
		Christian Garcia
	Council Liaison	Debra Porada
	Executive Director	Helen McAlary
	Museum Associate Liaison	Leslie Sherwood-James
	Museum, Arts & Culture Director	Marissa Kuchek
	Museum Manager	Carolyn Oakes
	Museum Event Coordinator	Rebecca Ustrell
	Administrative Assistant	Veronica Padilla

ABSENT:

APPROVAL OF MINUTES

March 26, 2024, minutes were approved by a 5-0 vote with a motion from Board Member Shannon Gerstheimer and a second from Board Member Christian Garcia.

PUBLIC COMMENT

None.

CITY COUNCIL LIAISON DEBRA PORADA

Council Liaison Debra Porada thanked the Museum Staff for a great Accreditation event. Council Liaison Porada communicated the changes happening around Downtown Ontario.

STAFF REPORTS

Director Report

Museum, Arts & Culture Director, Marissa Kuchek

Director Kuchek went over division updates:

The Exhibits team visited artist studios to complete research for an upcoming exhibition.

The Collections team had a tour of the University of La Verne. They also continued to inventory items in their offsite storage.

The Education team held artist discussions with the artists involved in the *Conduit* exhibition. The Education team also lead the Studio Saturday event for Earth Day.

Staff Report

Museum Event Coordinator, Rebecca Ustrell

Museum Event Coordinator, Ustrell informed the Board of the upcoming event, Culture Fest. Event Coordinator Ustrell explained that the event will consist of a car show that amplifies Chicano culture. Culture Fest is an annual event that honors and highlights art and the community.

Agency Strategic Objective

Museum, Arts & Culture Director, Marissa Kuchek

Director Kuchek informed the Board about the current fiscal year's Agency Strategic Objective (ASO), which involves starting an inventory of the museum's collection. Director Kuchek then explained the new ASO for the next fiscal year, which will focus on developing school tours and group visit programs. The Museum has hired additional part-time staff to help achieve this new objective.

OLD BUSINESS

President Chris Kueng initiated nominations for President pro tem. Rick Caughman, the current President pro-Tem, nominated Board Member Shannon Gerstheimer. Board Member Gerstheimer accepted the nomination without any other nominations. The Board unanimously voted to elect President pro-Tem Shannon Gerstheimer.

NEW BUSINESS

None.

MUSEUM ASSOCIATES COMMENTS

Museum Associate Liaison Leslie Sherwood-James commented that the Museum Associates enjoyed the Earth Day event, and she is excited for Culture Fest.

MUSEUM BOARD OF TRUSTEES COMMENTS

President Kueng thanked Director Kuchek for compiling the ASOs and carrying them out with the staff. President Kueng congratulated President pro-Tem on her new role.

President pro-Tem Gerstheimer thanked the Board for her nomination and thanked predecessor Rick Caughman for his leadership in the role. President pro-Tem expressed her enjoyment of the Accreditation event and her anticipation for the new ASO.

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Board Member Caughman mentioned that the ASO is achievable and that he is excited to see the outcome of Culture Fest.

Board Member Jerry Weems is looking forward to Culture Fest. Board Member Weems also mentioned that the Museum Associates can help as docents for tours.

Board Member Christian Garcia expressed his appreciation for the Accreditation event and enjoyed how many other Board Members from different departments were there to support. Board Member Garcia communicated his gratitude towards the Museum and would like to be included as a docent if help is needed.

FUTURE AGENDA ITEMS:

None.

NEXT MEETING

Tuesday, May 28, 2024, at 6:00 PM in Historic Council Chambers.

ADJOURNMENT

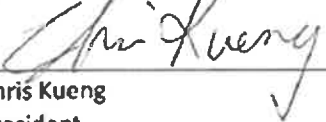
Motion to adjourn was made by Board Member Rick Caughman with a second by Board Member Jerry Weems with a 5-0 vote. The meeting was adjourned at 7:31 PM.

Submitted:



Veronica Padilla
Administrative Assistant

APPROVED:

 05/May/2024

Chris Kueng
President