

City of Ontario  
Ontario Museum of History & Art  
Board of Trustees  
Tuesday, June 30, 2020 pm at 4 PM

**Minutes**

1. **Call Meeting to Order:** The Museum Board President, Chris Kueng called the meeting to order at 4:21 PM.

2. **Pledge of Allegiance**

3. **Roll Call:** Museum board members in attendance were, Chris Kueng, Rick Caughman, Ada Lopez. Museum staff in attendance were, Museum Director, John Worden, Curator of Collections, Michelle Sifuentes, and Curator of Exhibitions, Leslie Matamoros. Museum Associate Liaison in attendance, Museum Associates Board President, Leslie Sherwood-James.

**Absent:** Board Member, Randy Del Turco and Councilmember, Debra Dorst-Porada

**Additional:** Community, Life & Culture Executive Director, Helen McAlary and Community, Life & Culture Officer, Paulina Alvarez.

4. **Approval of Minutes:** A motion to approve the minutes from Tuesday, June 24, 2020 was made by President pro Tem Rick Caughman, seconded by Board Member Ada Lopez. The minutes were unanimously approved by the museum board.

5. **Public Comments:** None

6. **City Council Liaison:** None

7. **Staff Report: Director's report**

Museum Director, John Worden updated the museum board on the roof damage created by a strong windstorm on Monday, June 8, 2020. Several trees were damaged and have been removed. The damaged historic flagpole has not been removed yet. Public Works is collaborating with the Historic Preservation Department, the city arborist and the museum staff on the removal of the flagpole. The city decided to hold off on opening the museum because of the rise in cases of Covid-19. The Curator of Education has been selected and will now undergo a background check. The museum has hired two contractors to assist with the Built-on Water exhibit. John Worden has met with Inland Empire Utilities Agency and is building a relationship with them. The museum will be hiring a part-time Assistant Curator. The museum received funding from the National Endowments for the Arts, Cares Act in the amount of \$50,000. The grant will help fund the Assistant Curator and Curator of Education positions. John Worden introduced the new Community, Life & Culture Officer, Paulina Alvarez.

8. **Old Business:** None

**9. New Business:**

Museum Director, John Worden shared the strategic plan with the museum board. John Worden asked the board members for any feedback. President pro Tem, Rick Caughman said the strategic plan is relevant and is a nice roadmap for the future. Board President, Chris Kueng agreed. Board Member, Ada Lopez is happy with the strategic plan document.

**MOTION:** President pro Tem, Rick Caughman made a motion to approve the museum strategic plan for 2021-2025. Board Member Ada Lopez seconded the motion. The museum board approved the museum 2021-2025 strategic plan unanimously.

**10. Museum Associates/Liaison Comments:**

Museum Associates President, Leslie Sherwood-James reported to the museum board the last Museum Associates board meeting was cancelled. The Museum Associates are working on nominations for their board. The Museum Associates are also working on their budget for this fiscal year.

**11. Museum Board of Trustee Comments:**


Board Member, Ada Lopez thanked everyone for working on the strategic plan and she was happy to hear about the museum receiving the National Endowments for the Arts, Cares Act grant. President pro Tem, Rick Caughman congratulated the museum board for completing the strategic plan and is happy to hear about the grant. Board President, Chris Kueng is happy to see everyone in the council chambers again and he likes the temperature check station provided by the City of Ontario. He is extremely proud of the strategic plan and he especially likes the mission, vision, and values statements. Board President, Chris Kueng enjoyed being a part of the interview process for the Curator of Education. He thanked the museum staff, the Community, Life & Culture Agency, Council Member, Debra Dorst-Porada, Museum Associates President, Leslie Sherwood-James and the museum board.

**12. Future Agenda Items:**

The museum board recommended field trips for the board and museum staff to local museums comparable to the Ontario Museum of History & Art. President pro Tem, Rick Caughman would like to have an ongoing conversation on the museum's virtual presence. Board President, Chris Kueng would like to see progress reports on the strategic plan at future museum board meetings.

**13. Next Meeting:** Tuesday, July 28, 2020 at 6 pm.

**14. Motion:** President pro Tem, Rick Caughman made a motioned to adjourn the meeting. Board Member, Ada Lopez seconded the motion. Adjournment was unanimously approved by the museum board at 4:40 pm.

  
Signature

7-28-2020  
Date