

Ontario Museum of History & Art Board of Trustees  
Meeting Minutes  
August 23, 2022

**CALL TO ORDER**

President Chris Kueng called the Museum Board of Trustees meeting to order at 6:02 PM

**PLEDGE OF ALLEGIANCE**

Led by President Kueng

**ROLL CALL**

|                 |                                 |                       |
|-----------------|---------------------------------|-----------------------|
| <b>PRESENT:</b> | President                       | Chris Kueng           |
|                 | Board Members:                  | Rick Caughman         |
|                 |                                 | Shannon Gerstheimer   |
|                 |                                 | Jerry Weems           |
|                 | Museum Associate Liaison        | Leslie Sherwood-James |
|                 | Council Liaison                 | Debra Dorst-Porada    |
|                 | Museum, Arts & Culture Director | Marissa Kuchek        |
|                 | Library Director                | Shawn Thrasher        |
|                 | Administrative Technician       | Eun Choi Leung        |
|                 | Senior Administrative Assistant | Nelva Costello        |
| <b>ABSENT:</b>  | Board member                    | Randy del Turco       |
|                 | Executive Director              | Helen McAlary         |

**APPROVAL OF MINUTES**

July 26, 2022 were approved by a 4-0 vote with a motion from Board Member Rick Caughman and second by Board Member Jerry Weems.

**PUBLIC COMMENT**

None

**CITY COUNCIL LIAISON DEBRA DORST-PORADA**

City Council Liaison Debra Dorst-Porada shared that the City Council had chosen four (4) districting maps for the upcoming process to develop election districts for the City.

In addition, she mentioned that the State of California has asked that cities to increase their density capacities everywhere. Board member Shannon Gerstheimer asked what was meant by that exactly and Liaison Porada explained that going forward, the City of Ontario and all cities and counties in California would need to increase the number of people into less space. An increase in more affordable housing is required.

## **STAFF REPORTS**

### Director's Report

Director Kuchek shared updates on the museum's recent programming, which include two Art Cart events, the Artist Talk for *Creating a New Legacy*, Movie Night, and the quarterly Art Walk.

Built on Water updates included the Song Bear application, which should be ready for beta testing in October with plans for future promotions.

Applications for the Ontario Festival of the Arts were closed on August 8, 2022. About 75 applications were received and about 50 applicants were accepted.

### Accreditation Self Study

The Memorandum of Understanding with Museum Associates has been finalized. This is one of the criteria for the accreditation/self-study process.

Director Kuchek shared a recap and timeline of the museum's Accreditation/Self-Study process, development over the past three years, and the next steps. She led the panel to participate in the self-study process by discussing and answering the following questions.

1. What are the needs, wants, and challenges of the people your museum serves or wants to serve? What is the museum doing to address them?
2. Overall, how has the museum been a good neighbor and community asset? Provide an example of how the museum has made a difference?
3. An accredited museum is more than the sum of its parts. Tell us why your museum matters and what gives you the greatest pride. Describe for the Accreditation Commission why your museum is important, to whom it is important, and how it makes a difference.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **MUSEUM ASSOCIATES COMMENTS**

Leslie Sherwood-James shared positive feedback for the quarterly Art Walks. They made some sales in the Museum Store and received positive feedback from visitors.

#### **MUSEUM BOARD OF TRUSTEES COMMENTS**

Board member Gerstheimer thanked Marissa for the self-study discussion and encouraging conversation.

Board member Weems appreciated the Art Walk and past community events since families came out together. He shared positive feedback for and was appreciative to be part of the self-study discussion.

President Kueng also shared that he enjoyed the self-study discussion and was proud to be part of this accreditation process.

#### **FUTURE AGENDA ITEMS**

Museum Budget

Annual Report and Strategic Planning

#### **NEXT MEETING**

Tuesday September 27, 2022 at 6:00pm in Historic Council Chambers

#### **ADJOURNMENT**

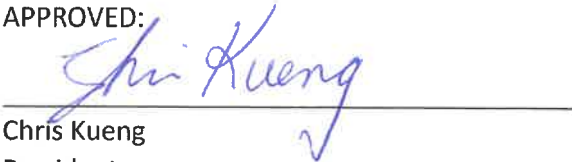
Motion to adjourn the Board of Trustees Meeting was made by Board Member Gerstheimer with a second by Board Member Weems with a 3-0 vote. The meeting was adjourned at 7:27 PM.

Submitted:



Eun Choi Leung  
Administrative Technician

APPROVED:



Chris Kueng  
President