



CITY OF ONTARIO
ONTARIO MUSEUM OF HISTORY AND ART
BOARD OF TRUSTEES MEETING AGENDA
FAYE DASTRUP HAMILL HISTORIC COUNCIL CHAMBERS
225 S. EUCLID AVE. • ONTARIO, CA
September 28, 2021 • 6:00 PM

CALL TO ORDER

6:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

- Kueng
- Caughman
- Gerstheimer
- Weems
- del Turco
- Dorst-Porada/City Council Member

MUSEUM ASSOCIATES LIAISON

- Sherwood-James

STAFF PRESENT

- McAlary, Executive Director of Community Life & Culture Agency
- Cleary, Interim Museum Director
- Sifuentes, Curator of Collections
- Matamoros, Curator of Exhibitions
- Valle-Mancilla, Curator of Education
- Hickey, Economic Development Coordinator

MINUTES

MOTION TO APPROVE MINUTES FOR August 24, 2021 /

PUBLIC COMMENTS

6:30 PM

The Public Comment portion of the Commission meeting is limited to 15 minutes total, with each speaker allowed a maximum of 3 minutes. Additional speakers are allowed 3 minutes each at the end of the meeting. Prior to consideration of old or new business agenda items, speakers will be allowed a maximum of 3 minutes each to comment on that specific item. Under provisions of the Brown Act, the Commission is prohibited from taking action on oral requests.

CITY COUNCIL LIAISON DORST-PORADA

STAFF REPORTS

1. Introduction- Matt Hickey, Economic Development Coordinator – Helen McAlary
2. Director's Report – Helen McAlary
3. Ontario Festival of the Arts Update – Matt Hickey
4. Dia de los Muertos Exhibit Update and Tour – Samantha Herrera

OLD BUSINESS

NEW BUSINESS

MUSEUM ASSOCIATES/LIAISON COMMENTS

MUSEUM BOARD OF TRUSTEES COMMENTS

FUTURE AGENDA ITEMS

September 28, 2021

NEXT MUSEUM BOARD OF TRUSTEES MEETING(S)

Next meeting:

Tuesday, October 26, 2021 at 6:00 PM

ADJOURNMENT

MOTION TO ADJOURN /

Ontario Museum of History & Art Board of Trustees
Meeting Minutes
August 24, 2021

CALL TO ORDER

President Chris Kueng called the Museum Board of Trustees meeting to order at 6:01 PM

PLEDGE OF ALLEGIANCE

Led by President Kueng

ROLL CALL

| | | |
|-----------------|---------------------------|---|
| PRESENT: | President | Chris Kueng |
| | Board Members: | Rick Caughman, Randy del Turco, Jerry Weems, Shannon Gerstheimer |
| | Interim Museum Director | Cindy Cleary |
| | Executive Director | Helen McAlary |
| | Council Liaison | Debra Dorst-Porada |
| | Museum Associates Liaison | Leslie Sherwood-James |
| | Staff | Leslie Matamoros, Michelle Sifuentes, Miriam Valle-Mancilla |

ABSENT: None

APPROVAL OF MINUTES

Meeting Minutes of July 27, 2021 were approved by a 5-0 vote with a motion from Board Member Rick Caughman and second from Board Member del Turco.

PUBLIC COMMENT

None

CITY COUNCIL LIAISON DORST-PORADA

Council Member Dorst-Porada shared that the State Assembly passed Senate Bill 10 and Senate Bill 9 will be voted on soon, explaining potential implications if it gets approved. President Kueng asked questions about the bill which Council Member answered.

STAFF REPORTS

Directors Report

Interim Museum Director Cindy Cleary shared that Built on Water is scheduled to open in April, they have reopened Gem of the Foothills, the renovation should be done around Thanksgiving,

Ontario Museum of History & Art Board of Trustees
Meeting Minutes
August 24, 2021
Page 2 of 4

advised that the collection move into the new warehouse space will take place soon, and reviewed brochures and flyers that were distributed to the board. She advised that the City of Ontario requires employees to fill out the Self-Attestation form and that the board members will be required to fill it out as well.

Built on Water: Interactive App, Songbear Studios

Leslie Matamoros presented on the interactive application that will be incorporated into the exhibit, sharing that Ontario Municipal Utilities Company has sponsored a portion. The application can be used outside of the exhibit as well which will expand the reach. Additionally, Leslie discussed funding sources and presented mockup photos for potential design. President Kueng asked if the board can provide their input. Board Member Caughman shared that he likes the middle design adding that it appears more fun and would be the most inviting and suggests a subcommittee meeting to see the more solid foundations. Council Member Dorst-Porada expressed that she doesn't want it to be another video game for kids to play. President Kueng shared that having technology in the exhibit aligns with the Strategic Plan and makes the museum a more forward-thinking museum. Board Member Caughman suggested making the app inviting but not a trendy game so that it will be long-lasting. Board Member Gerstheimer shared that it is a challenge to balance education and fun and suggested that the stories not have too much negativity. The Board Members asked questions about the app and its development which Leslie answered.

Built on Water: Soundscapes

Miriam Valle-Mancilla presented another interactive for the exhibit which will be soundscapes. Miriam shared that she is currently thinking about collecting different sounds and how water is relevant today. The museum is inviting artists to create different sounds, and working with indigenous voices to learn what water meant to their culture. The Board was invited to submit their soundscapes and a submission form was provided in their packet. Miriam shared that the soundscapes will be used in the story mapping or a listening station and that audio clips can be between 15 - 30 seconds in length. Board Member Caughman expressed concern about the sound competing against other sound stations and suggested focusing on the experience of the person to hear the sound, as well as including the story of where water comes from and what water is in the exhibit. Board Member Gerstheimer shared an experience with sound in another museum where the sound was triggered by motion and body weight. Board Member Caughman agreed with Board Member Gerstheimer about having the person trigger the sound. The board members asked questions about the content which Leslie and Miriam provided answers.

Ontario Museum of History & Art Board of Trustees
Meeting Minutes
August 24, 2021
Page 3 of 4

OLD BUSINESS

None

NEW BUSINESS

Accreditation: Code of Ethics

Michelle shared an update that the American Alliance of Museums has reviewed the Collection Management Policy and it has cleared. She continued that the Code of Ethics was sent to the board members for review and discussed the importance of the Code of Ethics. She asked the Board for comments, questions, or suggestions. Board Members asked questions for clarification which Michelle provided answers for. Council Member Dorst-Porada inquired whether the verbiage in section 2 should read "should" or "will." A group discussion occurred with a consensus to remove "should" throughout the section and that neither word is needed. Council Member Dorst-Porada advised that in the 4th paragraph, it should read that everyone associated with the museum "strives" instead of "should" which the board agreed. Board Member Gerstheimer suggested clearly defining what a myth is in section 2.1.7, and Board member del Turco suggested that this section reflect the diversity of not just the Ontario community but the surrounding area. Discussion amongst the group resulted in the agreement that the mission and vision state that the focus is regional. Motion to approve the document with corrections was moved by Board Member Caughman with a second by Board Member Gerstheimer on a 5-0 vote.

MUSEUM ASSOCIATES COMMENTS

Museum Associate Liaison Leslie Sherwood-James thanked the trustees who came to the Ontario Open Closing reception. She shared they are working on revamping the store policy and there are two new Museum Associates.

MUSEUM BOARD OF TRUSTEES COMMENTS

Board Member Gerstheimer stated she and her family went to the Art Walk and Board Member Caughman's exhibit, gave Michelle Sifuentes kudos on writing the Code of Ethics, and shared her excitement for the Built on Water app.

Board Member Weems shared his enjoyment of Board Member Caughman's exhibit and the Ontario Open reception.

Ontario Museum of History & Art Board of Trustees
Meeting Minutes
August 24, 2021
Page 4 of 4

Board Member del Turco expressed that the app will be a wonderful tool and that the Code of Ethics pushes the museum to operate professionally.

Board Member Caughman thanked the board for their kind words and for coming out to his exhibit, shared his excitement about the Built on Water soundscapes and multi-media experiences, and hopes that there is a committee that he can be a part of to meet and have some input in the creative part.

President Kueng expressed his thoughts on the app, commented on the Code of Ethics and the hard work that has gone into accreditation, and shared a need for the museum to get things out of storage and on display. He shared his experience at Board Member Caughman's exhibit and promoted the upcoming Arts Festival.

FUTURE AGENDA ITEMS

None

NEXT MEETING

Tuesday September 28, 2021 at 6:00pm in Historic Council Chambers

ADJOURNMENT

Motion to adjourn the Board of Trustees Meeting was made by Board Member del Turco with a second by Board Member Weems by a 5-0 vote. Meeting adjourned at 7:21PM

Submitted:

Lacey Rightmer
Senior Administrative Assistant

APPROVED:

Chris Kueng
President



Agenda Report
September 28, 2021

SECTION: STAFF REPORT

Prepared By: Cindy Cleary

Action: Report & File

Staff Member Presenting:

Matt Hickey

Approved By: Cindy Cleary

SUBJECT

Ontario Festival of the Arts

AGENDA REPORT SUMMARY

Matt Hickey, Economic Development Coordinator, will present an update on the third annual Ontario Festival of the Arts to be held on October 16, from 10 AM to 4 PM. This event will feature an array of visual art with over 40 area artist participants. The event will include food trucks and a beer garden. The Festival exemplifies the City's ongoing commitment to Ontario being the destination for arts and culture in Southern California.

The Museum will open early at 10 AM so that visitors can have access to the Dia de Los Muertos and Gem of the Foothills exhibits. The Museum is also hosting a *Fun with Lithography* workshop from 1 PM to 3 PM. The Chaffey Community Museum of Art will be open during the event.



Agenda Report
September 28, 2021

SECTION: STAFF REPORT

Prepared By: Cindy Cleary

Action: Report & File

Staff Member Presenting:

Samantha Herrera

Approved By: Cindy Cleary

SUBJECT

Dia de los Muertos Update and Tour

AGENDA REPORT SUMMARY

Samantha Herrera, Assistant Curator of Exhibits, will present an update on the annual Dia de Los Muertos exhibit that is opening on Saturday, October 2 with a reception scheduled from 12 PM to 3 PM. This year's theme is Mujeres Valientes or Brave Women. The exhibit includes 75 artworks by 48 area artists illustrating how women have impacted their lives and art. There are 11 first time exhibitors, one of whom is 8 years old. New to the exhibit is the Alebrije sculpture contest. With Museum provided clay kits, participants created mythical creatures meant to protect the spirit of loved ones in the afterlife. All the Alebrijes are include in the exhibition as part of an altar celebrating Dia de los Muertos. The exhibit closes on Sunday, November 7. A tour of the exhibit, highlighting a few of the artworks, will be offered after the presentation.