

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
OVITT FAMILY COMMUNITY LIBRARY
3850 East Riverside Dr.
Colony High Branch Library Meeting Room
February 12, 2019
(Subject to Board approval)

CALL TO ORDER President Bumstead called the meeting to order at 6:01p.m.

ROLL CALL Board members Nancy Bumstead, Ann Palicki, Irene Chisholm
and Rachel Carmona all present.

ABSENT Motion: Moved by Board members to excuse George Newberry

ALSO PRESENT Shawn Thrasher, Director; Courtney Saldana, Assistant Director

INTRODUCTIONS

There were no introductions

MINUTES

Motion: Moved by Palicki, seconded by Carmona and unanimously carried to approve the January 8, 2019 minutes.

PUBLIC COMMENTS

There were no public comments.

CITY COUNCIL REPRESENTATIVE

The City Council Representative did not attend the meeting.

CONSENT CALENDAR

Monthly Statistical Report for December 2018
Library Services Report for December 2018

Motion: Moved by Carmona, seconded by Palicki and unanimously carried to approve the Consent Calendar for February 12, 2019. Library member Irene Chisholm had a question about the statistical report on Branch's door counts and how the numbers were obtained. She asked when these might be more accurate numbers. Director Thrasher explained that the door counters are not currently working, and that the Agency is looking to install new counters throughout the Community Life and Cultural Agency departments. Irene requested that it be reflected on the statistics that it is an estimate not a true figure.

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DIRECTOR'S REPORT

Director Shawn Thrasher talked about the Coco with a Cop events that took place at Ovitt and Colony Branch. Due to its popularity and attendance both locations will continue having this event yearly. Shawn notified the members of his election to the California Library Association board. He attended his first meeting in January and was proud to announce the passing of five laws that the American Library Association helped support. Shawn provided some information on the Library's meeting with the University of LaVern for work study students. He hopes to have work study students on board by August. Shawn ended his report by commenting on three new free databases provided by the State Library for one year. He informed the Board members that Julie Dorey would be acting Executive Director of CL&C during Helen McAlary's absence.

STAFF REPORT

Lightspeed Update

Teen Librarian Danielle Sanchez provided a presentation on Lightspeed coming to Colony High Branch Library. Danielle talked about how funds from a California State Library grant and the Friends of the Library allowed for the purchase of the equipment that will be used and stored. She provided details about the equipment and how it will be moved from the storage area to the meeting room during Lightspeed operating hours. Danielle talked about why having a Lightspeed at Branch will service a different community in south Ontario and how it differs from Lightspeed at Ovitt. Since Branch is located within the school, they will be able to reach out to teachers and students. Danielle provided the hours of operation and a date for their grand opening. She ended her presentation with an explanation of how they will be marketing their Lightspeed makerspace.

Colony High School Branch Library Update

Supervising Librarian Heather Witherow presented on what is new at the Colony High Branch Library. She talked about some of the areas that have been repurposed, areas designated for teens, a comment and suggestion box, new displays, and ways to increase their checkouts by highlighting their collection. She indicated how they have added shelf talkers to point to specific subjects. She talked about the adult craft club and the light tables for the kids. She talked about the changes to the 1000 books before Kindergarten display, newly added graphics, and book reviews all becoming more visual to the participates and patrons. She ended her presentation with some upcoming programs and recapped the new changes to the Branch Library.

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Teen Book Fest 2019

Teen Librarian Alysha Cisneros from Youth Services at Ovitt provided a presentation on the upcoming 9th annual Teen Book Fest 2019. Alysa talked about the authors who have been invited and their books. Due to the generosity of the Friends of the Library, attendees and the authors will have giveaways, gifts and lunch. Lightspeed has created some customized book marks for the event as well. To help with author travel expenses, the event will be supported by a grant from the National Endowment Association (NEA). Alysha talked about how they are promoting the event. She invited all the Library Board members to come and participate in this year's Teen Book Fest event.

National Library Week 2 for 1 DVDs

Library Director Shawn Thrasher ask the Board members for their approval during National Library week for the 2 for 1 DVD rentals.

Motion: Moved by Chisholm, seconded by Carmona and unanimously carried to offer 2 for 1 DVD rentals during National Library week in April.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

No new business to discuss.

BOARD COMMENTS

Board member and President Nancy Bumstead reminded the members that their comments be about the library and library business.

Board member Irene Chisholm made some comments on the Makerspace and Ovitt. She stated that a volunteer had been trained to help teach a group of attendees on the sewing and surge machines but there were no supplies available. She continued to request supplies but did not get any and eventually started to bring her own supplies. She found she could no longer provide materials due to the cost and stopped volunteering. Board member Chisholm want to ask the volunteer to serve at Branch, but if supplies are not available, volunteers will be far and few.

She mentioned little libraries and some new locations at Creekside. She also had questions about Storytime and sign ups and some suggestions for adding more Storytime's. She also talked about the Book Club organizing a scheduled meeting date. She is interested in creating a Friends of the Library presence at Branch.

President Bumstead did not have any comments but did recognize the presence of City Manager Scott Ochoa. Mr. Ochoa wanted to make the Board members aware that this spring there will be a Citizen Satisfaction survey for the first time in the City of Ontario. The City will be working with the Rose Institute to do random phone surveys by cell and landline.

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FUTURE AGENDA ITEMS

No future agenda items to discuss.

ADJOURNMENT

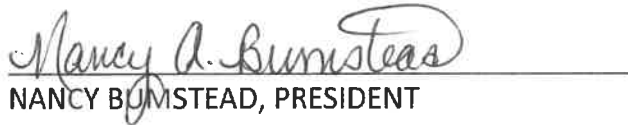
President Bumstead adjourned the meeting at 6:50pm.

Respectively Submitted

A handwritten signature in blue ink, appearing to read "Nancy Morales", written over a horizontal line.

Nancy Morales, Administrative Assistant

APPROVED:

A handwritten signature in black ink, appearing to read "Nancy A. Bumstead", written over a horizontal line.

NANCY BUMSTEAD, PRESIDENT