

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
Library Meeting Room
October 9, 2018
(Subject to Board approval)

CALL TO ORDER President Ann Palicki called the meeting to order at 6:02p.m.

ROLL CALL Board members Irene Chisholm, Nancy Bumstead, Ann Palicki and Rachel Carmona present.

ABSENT Motion: moved by Board members to excuse George Newberry

ALSO PRESENT Shawn Thrasher, Director; Courtney Saldana, Assistant Director; Helen McAlary, Community Life & Culture Executive Director

INTRODUCTIONS

There were no introductions

MINUTES

Motion: Moved by Bumstead, seconded by Carmona and unanimously carried to approve the September 11, 2018 minutes.

PUBLIC COMMENTS

There were no public comments.

CITY COUNCIL REPRESENTATIVE

City Council Representative did not attend the meeting

CONSENT CALENDAR

Monthly Statistical Report for August 2018
Library Services Report for August 2018

Motion: Moved by Bumstead, seconded by Carmona and unanimously carried to approve the Consent Calendar for October 9, 2018.

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DIRECTOR'S REPORT

Library Director Shawn Thrasher provided a few brief items. He mentioned the Veterans Connect Resource Center was recently named top 10 in the state. He talked about the culminating event for Ontario Reads Jurassic Park. It will be Thursday, October 11 in the meeting room, there is a paleontologist who will be talking about when dinosaurs ruled the earth. Shawn ended his report with information on the Annual Ontario Heritage Cemetery Tour at Bellevue Memorial Park. Shawn informed the members that he will be participating in the tour has Andrew E. Wilcox the first firefighter in Ontario.

STAFF REPORT

Kindergo 2018 update

Early Literacy Librarian Daisy Flores from the Ovitt Library provided a recap of Kindergo 2018. She provided a list that showed the number of Staff trained, the School Districts, the School Sites, how many visits and the number of students. To conclude the Kindergo event they end with Kinderfair which was scheduled on Saturday, September 29th from 1 to 3:30pm at Town Square. Daisy provided a summary of community organizations that participated and shared their resources. There were activity stations that focused on the STEAM concept (Science, Technology, Engineering, Art and Math). Daisy concluded her presentation by talking about the card activation process, how many cards have been activated since the start of Kindergo and how the new Agency played a large role in this year's Kinderfair.

Library Budget 2018-2019

Library Director Shawn Thrasher provided a presentation of the 2018-2019 budget. Shawn provided the board members with a copy of the presentation with the City's Strategic Goals. Shawn talked about how the City Council goals determine how the budget is prepared for the year. He explained how the Ontario Plan is used as a road map for future programs and their success. He talked about the specific line items that pertained to the library and provided some examples of our partnerships, outreach events and interagency collaborations. He provided a list of the Strategic Goals, specific to the library, and the road map to successfully complete them. Shawn concluded his presentation with a summary of the budget process that starts in the Spring and ends with approvals in June. He talked about the role the Library Board members serve with feedback, specific budget requests that can be submitted to the City Council liaison and annual budget reports after the budget has been approved. He shared some of the funding details for the Agency and an overview of the Library's budget. Executive Director Helen McAlary of Community Life and Culture demonstrated how to obtain the budget information on the City's website and the hardcopy through the Library's reference desk.

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Mini Libraries

Library Director Shawn Thrasher provided a presentation on Little Free Libraries. Shawn provided some information on what a little free library is, where they might be stationed, what they might look like and how they are used. Shawn provided some history about the little free libraries; how many are currently registered and the City of Ontario's plan to create their own little free libraries throughout the city. He talked about the donation of the newspaper racks, how the community centers are decorating the racks and how the Friends of the Library will provide the books to keep the racks full. He concluded his presentation with information from a news article on the pros and cons of having free little libraries. Board member Irene Chisholm provided some suggested areas that might be good locations for little free Libraries. She also provided input on the news article, thanking the Assistant City Manager for obtaining the racks and registering the little free libraries to give exposure to Ontario.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

Director Shawn Thrasher asked for input and direction on what the board would like to do for the Holidays. Board member Chisholm suggested an informal setting to get away from the noise. Board member Bumstead provided some of the board's previous holiday functions. Board member Chisholm suggested some possible ice breakers. A few names of restaurants were given as options. Shawn will review the list and accommodations and bring to next meeting.

President Palicki open the discussion about more Library Board Meetings at Colony Branch. Board member Chisholm would like to see an even distribution of meetings between both locations. Board member Bumstead provided her reasons for not having half of the meetings at Branch. Due to the members differences about how the meetings should be divided the motion was to table for November's agenda.

BOARD COMMENTS

Board member Carmona talked about a few of the events she attended in September.

Board member Chisholm impressed with the Library's booth at the Fire House event. She also had some books to donate to Colony Branch.

Board member Palicki just commented on how well the festival turned out.

FUTURE AGENDA ITEMS

No future agenda items to discuss

ADJOURNMENT

President Palicki adjourned the meeting at 7:25pm.

Respectively Submitted



Nancy Morales, Administrative Assistant

APPROVED:



ANN PALICKI, PRESIDENT