

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
August 9, 2022
(Subject to Board approval)

CALL TO ORDER This meeting was called to order by Board President Nancy Bumstead at 6:00 p.m.

PLEDGE OF ALLEGIANCE Led by Ann Lawliss, Board member

MEMBERS PRESENT Board members Crisol Mena and Gina Lanthripe were present.

MEMBERS ABSENT Elizabeth Ricci

ALSO, PRESENT Library Director Shawn Thrasher, Library Services Manager Daisy Flores, Supervising Librarian Heather Witherow, Supervising Librarian Briana Ochoa, Librarian Sofia Araya and City Attorney, Henry G. Castillo

INTRODUCTIONS
No Introductions

PUBLIC COMMENTS

A member of the public, Olana Ocampos, wanted to thank the members of the Library Board of Trustees for the decision to leave the book "The Everybody Book" in the juvenile nonfiction section of the Library that was brought for a Book Review Appeal at the last Library Board of Trustees meeting on July 12, 2022.

MINUTES

Motion: Moved by Board member Mena, seconded by Board member Lawliss and unanimously carried to approve the July 12, 2022 minutes.

CITY COUNCIL REPRESENTATIVE

City Council Representative Debra Dorst-Porada was absent.

CONSENT CALENDAR

Motion: Moved by Board member Mena, seconded by Board member Lanthripe and unanimously carried to approve the Consent Calendar for July 2022.

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DIRECTOR'S REPORT

Library Director Shawn Thrasher spoke about the following items:

Lunch at the Library-Ovitt Family Community Library this Summer has now ended, it was the first sit down lunch program since 2019. This lunch program was provided for free by the City of Ontario and a partnership with the Ontario-Montclair School District (OMSD). A total of 5,840 lunches were served and a few of the children made comments to staff about how important these meals were to them and their families. This partnership with OMSD has proved to be very important especially for children that need food.

Director Thrasher also shared a few details about some of the summer programs at the library this Summer; In the reading program there were 1,935 participants, at Ovitt Family Community Library, there were over 63 programs with 2,535 attendees which made it a very busy summer for our libraries.

He also informed the Board that the Friends of the Library will be holding an Open House on the evening of August 25th, from 6:30pm to 8:00pm.

STAFF REPORT

Library Material Displays

Heather Witherow, Supervising Librarian at Lewis Family Branch and Briana Ochoa, Supervising Librarian at Ovitt Family Community Library presented how library material displays are common practice throughout libraries. They presented a PowerPoint and explained the following:

- What are material displays?
- Why do they matter?
- Best Practices
- Selection of Materials
- Formal Displays
- Display Frames
- Tabletop Displays
- Model Colony History Room
- Face-Outs
- Endcap & Mobile Displays
- Informal Display Shelves
- Past Display Topics

A copy of this presentation is available upon request from the Library Director.

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STAFF REPORT

Youth Services

Sofia Araya, Youth Services Librarian at Ovitt Family Community Library gave an overview of the trainings, resources and research that is used in producing Ontario City Library's early learning programs and services.

Librarian Araya presented a PowerPoint and explained an in-depth overview of:

- Reimagining School Readiness Toolkit: Train the Trainer Project
- Libraries trained by California RSR Team
- Reimagining School Readiness: Research Key Findings
- Touchpoints in Libraries
- Preschool Learning Foundations
- Key Findings

A copy of this presentation is available upon request from the Library Director.

Board President Bumstead thanked Librarian Araya for a great presentation and said she really appreciated it.

Board member Lanthripe inquired about the journals that Librarian Araya subscribed to and Ms. Araya replied with the names.

Board member Mena thanked Librarian Araya and commented on the great program.

Board member Lawliss liked the great program and let all know that she was very familiar with Brazelton and liked and read him before and thanked Librarian Araya for the great presentation.

STAFF REPORT

Review of 2022-23 Library Budget

Library Director Thrasher presented the Board with Library's 2022-23 Budget with details in the following areas:

- City Council Goals
- The Ontario Plan
- 2022-23 Agency Strategic Objectives

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- City of Ontario 2022-23 Budget Process
- Library Board Role in Budget Process
- Community Life & Culture Agency
- Library Budget Overview
- Library Budget Details – Collection
- Library Budget Details – Programs
- Budget and Financial Reports

A copy of this presentation is available upon request from the Library Director.

Board President Bumstead said the budget numbers did not surprise her and she is impressed with how the library can do so much with the money they receive.

Board member Lanthripe asked where she could see the grant money received and Director Thrasher responded by pointing out which pages in the budget to view for that information.

Discussion ensued amongst board members and Director Thrasher about Friends of the Library, KinderGo, Ontario on the Go and volunteer staff usage.

OLD BUSINESS

None

Public Comment:

None

NEW BUSINESS

None

BOARD COMMENTS

President Bumstead commented on how much she appreciated the Material Displays presentation and how those displays are chosen.

President Bumstead wanted to know if the Board could display their choice of books to read? She asked Director Thrasher how they could do that, and Director Thrasher asked if there was consensus amongst the entire Board to do this too. He also asked City Attorney Castillo how Library staff should go about this process.

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City Attorney Castillo informed all that there should be a presentation on how that would be done and that he would "look into it" and let Director Thrasher know how it should be done.

Director Thrasher asked the other Board member if they were interested in this type of Board display as well, and they answered as follows:

Board member Mena	Aye
Board member Lawliss	Aye
Board member Lanthripe	Aye
Board President Bumstead	Aye

Board member Lawliss thanked all the library staff for all their hard work all the time and effort they put into their jobs

Board member Mena also thanked Library staff for their work and everything they do for the library.

Board member Lanthripe thanked the staff as well.

Board President Bumstead thanked library staff for everything.

FUTURE AGENDA ITEMS

None

ADJOURNMENT

Board President Bumstead adjourned the meeting at 7:09 p.m.

Respectively Submitted



Nelva Costello, Senior Administrative Assistant

APPROVED:


