



ONTARIO FIRE DEPARTMENT FIRE PROTECTION STANDARD

FIRE WATCH

STANDARD #E-001

EFFECTIVE 04-20-00 PAGES 2

PURPOSE:

To provide fire watch requirements for an owner or responsible party when; demolition of a building with hazardous conditions exists; or when a fire alarm or sprinkler system are in disrepair or nonfunctional; or where required by the fire code official.

SCOPE:

This policy applies to all buildings and facilities in the City of Ontario.

AUTHORITY:

The 2016 California Fire Code (C.F.C.) Chapter 2, Section 202; Chapter 9, Section 901.7; Chapter 31, Section 3104.20; Chapter 33, Section 3304.5

BACKGROUND:

Due to a lack of specifics in the 2016 C.F.C., this Standard was developed to clarify and specify fire watch requirements.

REQUIREMENTS:

RESPONSIBILITY

1. The locations, duration and times per day for a fire watch shall be determined by the fire code official.
2. The owner, manager, or person in charge or control of the building or premises shall assign to the fire watch as many personnel as are required to conduct periodic patrols of the building and affected areas.
 - a. Patrol every 15 minutes in buildings and areas where people are sleeping, at institutional facilities, and occupied assembly occupancies.
 - b. Patrol every 30 minutes in buildings and areas that do not meet the previous in (a.) above.
3. Fire watch personnel shall be provided with at least one approved means for notifying the fire department.
4. Fire watch personnel's duty shall be to perform constant patrols of the protected premises and keep watch for fires.

SPECIFIC DUTY REQUIREMENTS

Assigned fire watch personnel shall:

- A. Have access to at least one approved means of communication; know the exact address of the property, and how to report a fire or other emergency condition by calling 9-1-1.
- B. Be familiar with the buildings and property and have an accepted plan for patrolling the property.
- C. Be trained in the use of fire extinguishers and shall have access to all facility fire extinguishers and know their location.
- D. Have knowledge of and be trained in the facility's evacuation plan, and the method of alerting building occupants in the event of an emergency.
- E. Not be impaired and shall remain awake and alert at all times.
- F. Relay any special orders or pertinent information to relief personnel and management.
- G. Remain on duty until properly relieved.
- H. Keep a log of fire watch related activities.

LOG BOOK

- A. The owner, manager, or person in charge or control of the premises shall provide a log book which contains a directory of names, telephone numbers, and other information to assist in making emergency calls.
- B. The log shall include; address of the facility, time of each patrol, name of the fire watch personnel, notes for other related activities performed.
- C. The log book shall be maintained on the premises and be available for inspection by the fire code official.

NOTE: Random checks may be made by fire department personnel to ensure all of the above provisions are being complied with.

The use of a fire watch shall be coordinated with notification to the fire department, indicating estimated time period and duration of fire watch activity.

Call the Ontario **Fire Prevention Bureau at (909) 395-2029** to arrange and coordinate any fire watch activity.